



Solicitor License Application

Phone: 724-285-9600

Fax: 724) 285-9443

Butler Township Police Department
390 S. Duffy Road, Butler PA 16001

Application Requirements

The following is needed along with the application:

1. \$110.00 per individual for the criminal history background
2. two 1" x 1" photos (passport size)
3. 1 form of picture ID (drivers license, passport, etc.)
4. Written permission or a lease provided signed and notarized by the owner of the land whereon the place of business is established authorizing the person to establish the place of business.
5. If temporary structures (ex: tents) are to be set up, contact Butler Twp. Zoning at (724) 287-7465.

Fees

After Approval there will be License Fees of:

- \$ 60.00 per day
- \$ 250.00 per week
- \$ 1,200.00 for 6 months
- \$ 2,000.00 annual

This fee includes 1 solicitor badge to be visible at all times.

A \$25.00 fee will be added for each additional badge.

Questions

If you have any questions please contact the Police Administration Office.

- Phone: (724) 285-9600
- Email: police@butlertwp.org
- Fax: (724) 285-9443

Butler Township Police Department: Solicitor License Application

Please check one: SOLICITOR OR CANVASSER TRANSIENT OR ITINERANT MERCHANT
 PEDDLER ROADSIDE PEDDLER

1. Applicant Information

Name of Applicant: _____ Date: _____

Applicant Permanent Address: _____

Phone: _____

Date of Birth: _____

Driver License Number: _____

Social Security Number: _____

If Transient or Itinerant Merchant, provide local address from which sale will be made as well:

Local Address _____

Local Phone: _____

3. Physical description of applicant:

Height: _____ Eye Color: _____

Weight: _____ Hair Color: _____

Glasses: Yes No

4. Employer's Contact Information

Name: _____

Address: _____

Phone: _____

5. Immediate Supervisor's Contact Information:

Name: _____

Address: _____

Phone: _____

Butler Township Police Department: Solicitor License Application

Brief description of the nature of the business and/or goods to be sold:

7. Length of time business is to be conducted: _____

8. Is vehicle to be used? Yes No

Make: _____ Model: _____

Color: _____

Registration State: _____ Plate Number: _____

9. Source of the supply of the goods or property to be sold or orders taken for the sale and proposed method of delivery

10. Have you been convicted of any crime or violation of any Municipal ordinance? Yes No

Nature of Offense: _____

Punishment or Penalty: _____

11. Do you claim that your organization is a religious, charitable, patriotic, political, philanthropic, public interest, or community service organization, society, association, or corporation? Yes No

If **Yes**, provide a copy of Grant of Exception by the Internal Revenue Service.

Note: PA Department of State Certificate NOT Acceptable.

12. The acceptance of this Permit shall obligate the Permittee, and all of the Permittee's subcontractors, to comply with all ordinances and regulations of Butler Township including but not limited to the obligation to register and pay tax pursuant to the Business Privilege and Mercantile Tax of Butler Township.

13. **Verification.** I verify that the statements made herein are true and correct to the best of my information, knowledge, and belief. I understand that false statements herein are made subject to the penalties of 18 PA C.S. 4904, relating to unsworn falsifications to authorities.

Signature of Applicant

John R. Hays
Chief of Police
BUTLER TOWNSHIP POLICE DEPARTMENT
290 S. Duffy Road
Butler, PA 16001

Date