

**MINUTES OF THE  
REGULAR MEETING HELD  
March 15, 2021**

*The regular meeting of the Butler Township Board of Commissioners was held on March 15<sup>th</sup>, at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice Pres. Sam Zurzolo, Comm. James Lokhaiser, Comm. Joe Wiest and Comm. Fred Vero.*

*Also present was Manager Tom Knights, Zoning Officer Jesse Hines, Engineer Dan Deiseroth, Solicitor Rebecca Black, and Student Rep. Peyton Pry.*

*Pres. Zarnick stated that anyone taping the meeting is required to state their name.*

*Pres. Zarnick called for any corrections to the minutes of the preceding meeting. Comm. Lokhaiser noted an incorrect date in the previous minutes and with the correction the minutes stood as approved.*

*Pres. Zarnick reported on an article that was submitted to the letter of the editor in the Butler Eagle.*

*Comm. Vero echoed on Pres. Zarnick's words.*

*Vice Pres. Zurzolo also echoed what Pres. Zarnick had to say.*

*Comm. Wiest reviewed February's winter maintenance*

*Comm. Lokhaiser reviewed the guidelines for burning*

*Student Rep. Pry reported on the start of the Hygiene Product Donation Drive with the Butler Township municipal building participating as a collection site.*

*Engineer Deiseroth had nothing to report*

*Zoning Officer Hines had nothing to report*

*Solicitor Black had nothing to report*

*Manager Knights had nothing to report*

*There was no public comments on agenda items*

*Zoning Officer Hines presented the Hinch-Smith Farm Family Subdivision.*

*Joan Black from Hinch Farm stated that they have the easement agreement ready to sign.*

*Motion by Comm. Vero to grant a modification for an odd shaped lot to the Hinch-Smith Farm. Seconded by Comm. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried*

*Motion by Comm. Vero to grant final approval of the Hinch-Smith Farm Subdivision contingent upon compliance with Gateway Engineers letter dated February 15<sup>th</sup>, 2021 and the DEP planning module. Seconded by Comm. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried*

*Zoning Officer Hines presented the Highfield Trails Lot Consolidation.*

*Brad Simmons, Sheffler & Company, Inc. Project manager, stated that he agreed with the stay of the timeline for the Land Development approval.*

*Motion by Comm. Vero to grant final approval of the Highfield Trails Lot Consolidation contingent upon the parking lot to the northeast corner being labeled for the use of the neighboring property and the rights and responsibilities being added.*

*Zoning Officer Hines presented The Villas at Forest Oaks Land Development along with Brett Schultz from Weaver Homes.*

*Motion by Comm. Vero to pass a resolution granting final approval of The Villas at Forest Oaks Land Development contingent upon: compliance with Gateway Engineers' letter dated February 23<sup>rd</sup>, 2021; Solicitors approval of the Inter Municipal Agreement; Executing a Developer's Agreement approved by the Township Solicitor; Posting of Financial Security in the amount and form acceptable to the Township Solicitor; Executing a Storm Water Operation and Maintenance Agreement; Approval from the Butler area Sewer Authority; and approval from the DEP for the Planning Module. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.*

*Manager Knights presented the final draft of the job description for the proposed Director of Emergency Services.*

*Motion by Comm. Vero to approve the new job description for the Director of Emergency Services. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried*

*Manager Knights presented the Proclamation that was drafted proclaiming April as safe digging month, as well as acknowledging Pennsylvania One Call, PA 811, as the party responsible for receiving all pre-digging activities and notifications to utilities*

*Motion by Pres. Zarnick to approve the Proclamation for April as Safe Digging Month. Seconded by Vice Pres. Zurzolo. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried*

*Manager Knights presented the Bills for February.*

*Motion by Comm. Lokhaiser to approve the February Bills as presented. Seconded by Comm. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried*

*There was no correspondence*

*Pres. Zarnick asked for public comment on any item of concern. Public comment was as follows:*

*Questions from the media were taken.*

*Meeting adjourned to executive session at 7:45 P.M. and the Commissioners did not reconvene.*

---