

**MINUTES OF THE  
REGULAR MEETING HELD  
January 6, 2020**

*The regular meeting of the Butler Township Board of Commissioners was held on January 6, 2020 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. Joe Wiest, Commis. James Lokhaiser, Jr. and Commis. Fred Vero. Pres. Zarnick called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.*

*Also present were Manager Tom Knights, Solicitor Rebecca Black, Chief of Police John Hays, and Dir. Of Public Works Dave Meeder.*

*Pres. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting. Ryan Saeler, Butler Radio Network, recorded the meeting.*

*Pres. Zarnick asked for public comment on agenda items, there was none.*

*Commis. Zarnick appointed Manager Knights as the acting Chairman of the meeting.*

*Manager Knights introduced the Honorable Marilyn J. Horan, U.S. District Judge to administer the Oaths of Office.*

*Judge Horan administered the Oaths of Office for Butler Township Commissioners Dave Zarnick, Joseph Wiest and James Lokhaiser Jr. and Butler Township Tax Collector Olivia Wiest.*

*Judge Horan administered the Oaths of Office for Butler Township Volunteer Fire District's Administrative Officers and Line Officers.*

*Judge Horan thanked those in attendance for the opportunity to administer the oaths of office to the elected officials.*

*Manager Knights asked for nominations for the position of Board President.*

*Motion by Commis. Zurzolo to nominate Dave Zarnick as President of the Board, second by Commis. Vero. Manager Knights asked for any additional nominations. There was none. The vote to elect Commis. Dave Zarnick as President of the Board carried unanimously.*

*Manager Knights turned the meeting over to Board President Dave Zarnick.*

*Motion by Commis. Lokhaiser to nominate Sam Zurzolo as Vice-President of the Board. Second by Commis. Vero. Commis. Zarnick asked for any additional nominations. There was none. The vote was: Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion to elect Commis. Sam Zurzolo as Vice-President of the board pass unanimously.*

*The Student Representatives gave the Commissioners an update on the status of the survey they are working on.*

*Pres. Zarnick asked if there were any corrections or additions to the minutes of the December 16, 2019 meeting, there being none the minutes will stand as presented.*

*Commis. Zarnick recommended the following voting order: Fred Vero, James Lokhaiser, Jr., Joseph Wiest, Sam Zurzolo, and David Zarnick.*

*Commis. Zarnick stated that the departmental assignments will be announced at the next board meeting.*

*Motion by Commis. Zurzolo to appoint Tom Knights as Township Manager. Second by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Vero to appoint Cheryl McNeill as Township Assistant Manager. Second by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Lokhaiser to appoint Theresa Giesler as Township Secretary. Second by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Vero to appoint Tannor Williams as Township Treasurer. Second by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Lutz & Pawk as Township Solicitor with Rebecca Black as Principal. Second by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Lokhaiser to appoint Gateway Engineers as the Township Engineer. Second by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Campbell, Durrant, Beatty, Palumbo and Miller as Special Counsel. Second by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Lokhaiser to appoint Senate Engineering as Alternate Engineer. Second by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Lokhaiser to appoint David Ice as Sewage Enforcement Officer. Second by Commis. Zarnick. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Vero to appoint Professional Code Services as Third Party Code Inspector and Plan Reviewer. Second by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Manager Knights presented the Designation of Depositories Resolution.*

*Motion by Commis. Lokhaiser to pass Designation of Depositories Resolution, as presented. Second by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Manager Knights presented the Authorized Check Signers Resolution.*

*Motion by Commis. Zarnick to pass the Authorized Check Signers Resolution, with the treasurer, township secretary, board president and board vice-president as authorized check signers, as presented. Second by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Manager Knights presented the Investment of Surplus Funds Resolution.*

*Motion by Commis. Vero to pass the Investment of Surplus Funds Resolution, as presented. Second by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Manager Knights presented the Public Comment Resolution concerning comments at public meetings.*

*Motion by Commis. Zarnick to pass the Comments at Public Meetings Resolution, as presented. Second by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Commis. Zarnick asked for public comment on any item of concern. Public comment was as follows:*

*Mandy Boldy, 177 Ivywood Road gave a presentation on behalf of the Keystone Wellness Program which assists in implementing tobacco/nicotine free policies for public parks.*

*Mark Krenitzky, 134 Winterwood Drive, thanked the Commissioners for not having a tax increase in Butler Township.*

*There were no questions from the media.*

*Motion by Commis. Wiest to adjourn the meeting at 7:05 p.m., second by Commis. Lokhaiser and carried unanimously.*

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