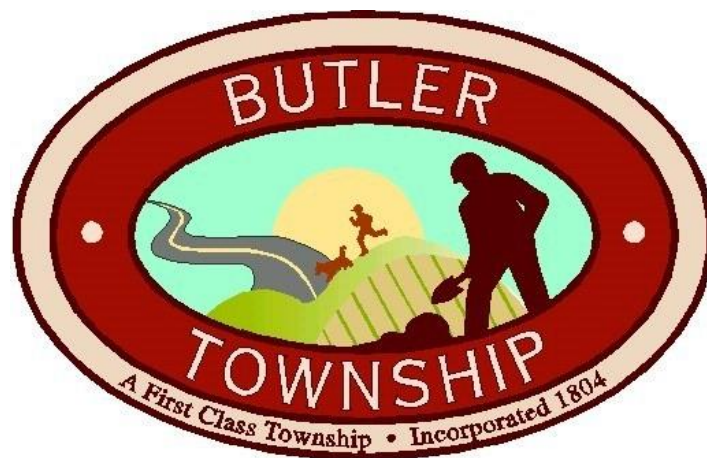


Zoning Hearing Board Application



**Butler Township
290 South Duffy Road
Butler, PA 16001**

**724-283-3430
Fax: 724-282-2142**

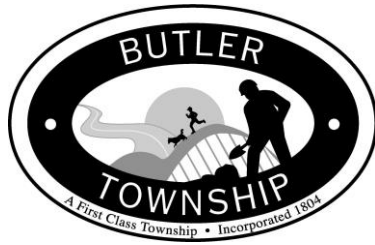
Zoning Hearing Board Information and Checklist

- Filing Fee: Per current Fee Resolution and is non-refundable.
- A completed application. Please be careful in checking the appropriate request (i.e. if you are seeking a variance, do not check the box for a Special Exception). With the original application you must also submit 5 complete copies of the application along with any attachments.
- If the applicant is not the owner, a notarized authorization must be provided.
- List of all property owners, including their (Complete) mailing addresses within 200 feet of your property in all directions (from the perimeter of the property—see Part V of the Application). (This is not necessarily the address of the property but the address of the owner of the property)
- Copy of the denial letter, if applicable.
- IF you are requesting a Special Exception or Conditional Use, in addition to completing Part IV of the Application:
 - Refer to the list of standards and criteria specific to the Special Exception or Conditional Use you are requesting, as well as the list of criteria general to ALL Special Exceptions and Conditional Uses.
 - Prepare a written response for each standard and criteria listed.
- A copy of your survey (if applicable) and drawings with adequate detail to show the Zoning Hearing Board what you wish to do, (i.e. show exact distances to property lines on the drawings). Six copies are required.
- Pictures can be helpful - showing existing conditions.

Your hearing is a legal proceeding and you may wish to obtain help from other individuals familiar with Zoning Hearing Board proceedings.

Please note that the Zoning Hearing Board does not have regular meetings. Hearings are only scheduled on an “as needed” basis after an application has been received. Due to legal requirements, please allow six (6) to eight (8) weeks for a hearing to be scheduled.

Butler Township
290 South Duffy Road
Butler, PA 16001
724/287-7465
Fax: 724/282-2142



Date of Application _____
Fee Paid _____
Appeal Number _____
Zoning Office Use Only

Zoning Hearing Board Application

Part I

Name of Applicant _____

Address _____

Telephone Number _____ Fax Number _____

Name of Property Owner _____

Address _____

Telephone Number _____

If Property Owner is not the Applicant, written authorization to act on Property Owner's behalf must be submitted with the application.

Part II

Nature of Application (check below)

_____ Special Exception for _____

_____ Appeal from Municipal Action from _____

_____ Interpretation of _____

_____ Variance for _____

_____ Validity Challenge of _____

Part III

Cite all applicable sections of the Zoning Ordinance that apply to the request _____

Address for which application is filed _____

Zoning Classification _____ Map & Parcel _____

Lot Size _____ Present Use _____

Proposed Use _____

Cost of Improvements _____

Existing Improvements on the Land _____

Part IV

I (we) believe that the Zoning Hearing Board should approve this request because (include the grounds for application or reasons with respect to the facts for granting the application).

Attach a separate sheet if additional space is needed.

Part V

List the names and addresses of Property Owners within a distance of 200 feet from the exterior limits of the property involved in this application.

Name

Address

Attach a separate sheet if additional space is needed.

Part VI

NOTE: This application must be notarized and all fees must be submitted with this application. The undersigned agrees to pay all costs incurred by the Zoning Hearing Board.

Applicant

Part VII

Commonwealth of Pennsylvania

County of _____

Before me, the above signed authority personally appeared who being duly sworn, _____, hereby deposes and says that all of the above statements and attachments contained in the papers submitted herewith are true and correct to the best of my knowledge and belief.

Signature _____

Address _____

Subscribed and sworn to before me this _____ day of _____, 20_____.