

**MINUTES OF THE
REGULAR MEETING HELD
November 18, 2019**

The regular meeting of the Butler Township Board of Commissioners was held on November 18, 2019 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. Joe Wiest, Commis. James Lokhaiser, and Commis. Fred M. Vero.

Also present were Manager Tom Knights, Asst. Manager Cheryl McNeill, Zoning Officer Jesse Hines, Dir. Of Public Works Dave Meeder, Engineer Dan Deiseroth, Solicitor Rebecca Black, and Student Rep. Alex Kurnava.

Pres. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting.

Pres. Zarnick asked if there were any corrections or additions to the minutes of the prior meetings; there being none the minutes will stand as approved.

Comm. Wiest noted the first snowfall of the year last week and that he was going to be starting to do some crack sealing

Vice-Pres. Zurzolo stated that Comm. Lokhaiser and himself attended a veterans dinner at Highfield legion.

Comm. Veo had nothing to report

Comm. Lokhaiser stated that the final tour at Preston Park will be held on Saturday November 30th. He also stated that the Butler public library will be holding a book sale Friday November 22 & 23. Finally, he wanted to remind the public that Butler Spirit of Christmas parade will be held on Saturday November 30 and wanted to thank Butler Radio Group for sponsoring it.

Pres. Zarnick stated that he attended a state meeting this past weekend consisting of township commissioners in Pittsburgh.

Asst. Manager McNeill had nothing to report

Dir. Of Pub. Works Meeder had nothing to report

Student Rep. Kurnava reported that fellow Student Rep. Tillery wanted to touch up a few questions on the survey before they sent it out and that it may be a little while before results come in because of how many people were being sent the survey.

Solicitor Black had nothing to report

Engineer Deiseroth stated that he and Manager Knights have been discussing a grant through the PA Small Water & Sewer Program.

Zoning Officer Hines had nothing to report.

Manager Knights had nothing to report.

There were no public comments on agenda items.

The PA Small Water Grant Resolution was proposed.

Motion by Comm. Vero for the Township of Butler to request grant of \$302,312 from the Commonwealth Finance Authority to be used for the Highfield Storm Sewer Project. Seconded by Comm. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Zoning Officer Hines presented the Butler County Community College Land Development. He stated that they have submitted a land development to build a new nursing facility on their campus as well as replace their maintenance building. There are still a couple of items outstanding, but planning commission recommends for approval.

Motion by Comm. Vero to pass a resolution for final approval of the Butler County Community College land development contingent upon compliance with Gateway Engineers letter dated November 14, 2019. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Zoning Officer Hines reported on the Eat N Park subdivision. He stated that Eat N Park wants to build a new restaurant in place of where KFC is. There will need to be a lot consolidation. Everything is in order so it's ready for motion for approval.

Motion by Comm. Vero to approve the Eat N Park subdivision. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Zoning Officer Hines presented the Eat N Park land development. He stated this went before planning commission and was recommended for approval. Gateway Engineers still have an outstanding letter, storm water operation of maintenance agreement still needs to be recorded, developers agreement and bond, sewer authority approval still has to go to county planning commission, waiting for HOP for sanitary connection, but all of those items are in process.

Motion by Comm. Vero to approve the Eat N Park land development. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.

Manager Knights presented the Preston Park land development. He stated that a public restroom will be going into the park along with organized parking and a new entrance located on S. Eberhart Rd. The existing entrance will be made into a one way, and the restoration of gates and landscaping will take place.

Motion by Comm. Vero to approve the Preston Park land development. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Zoning Officer Hines presented the Water Tower LLC bond release. He stated that bond was reduced a month ago and is now ready to be released for a period of 18 months. The bond will be for \$37,583.55. There is a letter from the Township Engineer recommending that action.

Motion by Comm. Vero to release the amount contingent upon 18 month bond. Seconded by Comm. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights presented the Bessemer Ave. Handicapped Parking Space. He mentioned that Chief Hays generated a memo for request of a handicapped parking space dedicated at the residence of 313 Bessemer Ave. Chief Hays recommends the spot.

Motion by Vice-Pres. Zurzolo to approve handicapped parking spot located at 313 Bessemer Ave. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights presented the award for Traffic Signal Maintenance. He recommended to award the two-year contract to traffic signals and services.

Motion by Comm. Wiest to approve traffic signal maintenance award. Seconded by Vice-Pres. Zurzolo. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights reported on motion to table Preston Park Demo bids. He stated that the Township was in receipt of 3 bids from Lycoming Supply, Demx, and CRS Contracting.

Motion by Pres. Zarnick to table bids for further review. Seconded by Comm. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights presented information regarding the authorization of employment offer for the Road Department. He stated that he is looking for authorization to offer employment to the best qualified individual.

Motion by Comm. Wiest to authorize employment offer for the Road Department. Seconded by Vice-Pres. Zurzolo. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights presented information regarding the advertisement of the Budget Ordinance. He stated that the total budget did not change and the millage rates will be 11.25 mills.

Manger Knights presented information regarding the advertisement of real property tax ordinance. He stated that it was the same basic authorization requests.

Motion by Comm. Vero to authorize the advertisement of real property tax ordinance. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

*Manager Knights presented the 2020 meeting dates for the Township. *

Motion by Comm. Lokhaiser to authorize the 2020 meeting dates. Seconded by Comm. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Asst. Manager McNeill presented the bills for the month.

Motion by Comm. Lokhaiser to authorize the 2020 meeting dates. Seconded by Comm. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights read the following correspondence regarding the PA DOT Winter Maintenance Meeting. The annual meeting will be held Monday November 25, 2019 at 10:00 AM at the Cranberry Public Works Center.

Pres. Zarnick asked for public comment on any item of concern.

Ron Olsen with Olsen Craft Associates discussed the meeting in Cranberry regarding storm water.

There were no questions taken from the media.

Motion by Comm. Vero to adjourn the meeting seconded by Commis. Lokhaiser and carried unanimously.
