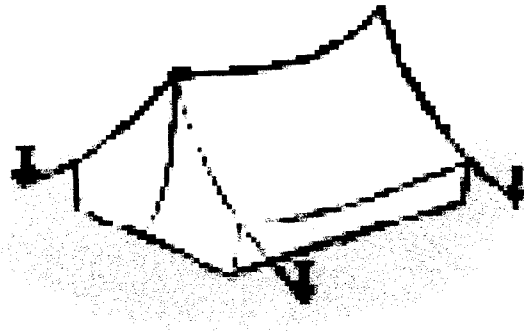


TENT SALES NON-PEDDLER PERMIT PACKAGE



BUTLER TOWNSHIP
290 South Duffy Road
Butler, PA 16001
724/287-7465
Fax: 724/282-2142

Visit us on our website at www.butlertwp.org



Butler Township
290 South Duffy Road
Butler, PA 16001
724/287-7465
Fax: 724/282-2142

TENT SALES NON-PEDDLER PERMIT APPLICATION

Name of Applicant _____

Address _____

Telephone Number _____ Fax Number _____

Name of Property Owner _____

Address _____

Telephone Number _____ Fax Number _____

Name of Contractor _____

Address _____

Telephone Number _____ Fax Number _____

Location (Address) of Proposed Construction _____

Proposed use(s) as defined in Butler Township's Codified Ordinance, **Chapter 300 ZONING**. Please check those that apply:

SIZE OF TENT(S)

UNDER 400 sq. ft. _____ OVER 400 sq. ft. _____ OVER 600 sq. ft. _____

NUMBER OF TENTS _____

Height of Structure _____

Is Worker's Compensation Certificate provided with this Application? Yes No

Is Applicant Exempt (Notarized statement required)? Yes No

I hereby acknowledge that the information contained herein is true and correct, and I hereby agree to comply with all applicable provisions of Butler Township's Codified Ordinance.

Signature of Applicant

Date of Application

Print Name

E-mail Address (optional)

(FOR TOWNSHIP USE ONLY – PLEASE DO NOT WRITE BELOW THIS LINE)

Map & Parcel #

Zoning District

Permitted Zoning Use

Fee

Building Code Official

Approval Date

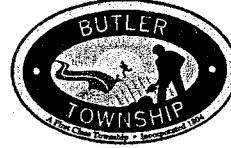
Items required for a complete submittal:

1. **Application** ~ Completed and signed (Applicant will be notified of incomplete application),
 2. **Letter from property owner** stating that you can act on property owner's behalf, if property owner is not the applicant (see attached),
 3. **Workers' Compensation Certificate** naming Butler Township as Certificate Holder, or completed **Affidavit of Workers' Compensation Exemption**,
 3. **Plot Plan** ~ A drawing of the lot that shows its dimensions and bearings, the existing house, existing accessory structures, new structure and its distance from the property lines. All plot plans should be based on an existing survey that is to be included with this application. The following **MUST** be included on the plot plan:
 - a. **BUILDING LINE** and any **EASEMENTS** or **RIGHTS-OF-WAY**.
 - b. **DISTANCE** of any proposed structure to the primary dwelling and **BUILDING LINE** or **PROPERTY LINE**. Please note that fences/walls are not permitted to encroach into the road right-of-way.
- * Please check with your Homeowner's Association (if applicable) prior to applying for any building/zoning permits.

Applicants can drop off or mail permit applications to the Butler Township Municipal Building located at 290 South Duffy Road, Butler, PA 16001. Office hours are Monday through Friday 8:30 a.m. to 4:30 p.m.

If Applicant wishes to have permit issued when the application is submitted, please contact our office in advance at 724/287-7465 for an appointment.

Fire Marshal
BUTLER TOWNSHIP
290 South Duffy Road
Butler, PA 16001
724/287-7465 telephone or 724/282-2142 fax
E-mail christy@butlertwp.org



Retail Sales Stand/Tent Common Inspection Elements

Permit Holder Information

Name _____

Address _____

Home Phone _____ Work Phone _____

Individual Responsible for Sales

Name _____

Address _____

Home Phone _____ Work Phone _____

Stand/Tent Information

Address of Stand/Tent _____

Stand/Tent Dimensions _____

Stand Tent Indoor Outdoor

Names of Wholesalers _____

Permits

- YES NO Have all required local and state permits been obtained?
 State Fire Marshal Local Fire Building Electrical Other
- YES NO Is the retail sales permit, or a copy of the permit, is posted in the stand/tent?
- YES NO Is the individual responsible for sales is the same person listed on the permit?
- YES NO Does the address of the stand/tent match the address listed on the permit?
- YES NO Does the size of the stand/tent match the size listed on the permit?
(size may be reduce, but not increased)

Stand/Tent Location

Outdoor Sales

- YES NO Is the area within 20 feet of the stand/tent kept clean and orderly?
- YES NO Is the stand/tent at least 50 feet from any flammable liquid/gas dispensing location?
- YES NO Is the stand/tent at least 5 feet from right-of-ways?
- YES NO Is the stand/tent at least 10 feet from combustible structures and openings?
- YES NO Is the stand/tent at least 20 feet from any sources of ignition?

Indoor Sales

- YES NO Are displays located so they do not hinder or block exits?
- YES NO Is the sales and display area kept clean and orderly?

Purchases and Recordkeeping

- YES NO Have fireworks only been purchased from the wholesaler listed on the permit?
- YES NO Has the permit holder maintained a record of all shipments that have been received?
- YES NO Do all cartons, containers, or cases containing fireworks and any accompanying documentation have the wholesalers permit number and the full name and retail permit number of the retail permit holder affixed to them?
- YES NO Does the permit holder have a list of all employees, or volunteers, that includes their names, addresses, ages, and phone numbers?
- YES NO Are all records listed above clear, legible, accurate, and readily available for review and inspection by the Local Fire Authority or State Fire Marshal?

Fire Safety

- YES NO Are all tent fabrics, canopy fabrics, and materials used as flooring fire retardant?
- YES NO Are "NO SMOKING" signs posted on the outside of all enclosing sides of an outdoor sale outlet and readily visible in both outdoor/indoor stand/tents?
- YES NO No smoking, open flames, or lighting of fireworks is allowed within 100 feet of the retail sales stand/tent?
- YES NO Are heaters having exposed electrical elements or open flames present within the retail sales stand/tent?
- YES NO Is a minimum 2A water type extinguisher or an equivalent water type extinguishing system provided in the stand/tent at all times when the stand/tent is open?

YES NO Do outside structures have at least one exit for every 1,000 square feet or 20 feet of length, exits are not blocked or locked, and exit signs are displayed?

For Tents:	Required Exits: IFC Table 2403.12.2	Required Fire Extinguishers: (NFPA 10)
	Up to 199 occupants = 2 exits/6 ft in width	200-500 sq ft tent = 1-2:A/10:BC
	200-499 occupants = 3 exits/6 ft in width	501-1,000 sq ft tent = 2-2:A/10:BC.
	500-999 occupants 4 exits/8 ft in width	Each additional 2,000 sq ft = 1-2:A/10:BC.

Prohibited Acts

- YES NO Is there evidence of sales to children less than 16 years of age?
- YES NO Is there evidence of the sale of illegal or altered fireworks to anyone?
- YES NO Is there evident of the sale of fireworks obtained from anyone other than the wholesaler listed on the retail sales permit?
- YES NO Is at least one person 18 years of age or older in charge of sales at all times?

Additional Non-Compliance Items

YES NO Address additional compliance items in the Comments section below.

COMMENTS: _____

INSPECTION COMMENTS: _____

Date

Inspector's Signature