

**MINUTES OF THE
REGULAR MEETING HELD
September 16, 2019**

The regular meeting of the Butler Township Board of Commissioners was held on September 19, 2019 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. James Lokhaiser and Commis. Fred M. Vero. Commis. Wiest was absent.

Also present were Manager Tom Knights, Asst. Manager Cheryl McNeill, Zoning Officer Jesse Hines, Engineer Dave Deiseroth, Chief Hayes, Dir. Of Public Works Dave Meeder, Solicitor Rebecca Black, and Student Reps. Mikayla Tillery and Alex Kurnava.

Pres. Zarnick awarded Meridian Boy Scout Troop 19 with their 100th anniversary before the meeting started.

Pres. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting.

Pres. Zarnick asked if there were any corrections or additions to the minutes of the prior meetings; there were corrections made to the July 15 meeting. Corrections approved.

Vice-Pres. Zurzolo congratulated the Meridian Boy Scouts Troop 19 on being presented with a certificate for their 100th anniversary.

Commis. Lokhaiser stated that there is a tour at Preston Park Wed. Sept. 18th at 9:30 am and to contact Tannor Williams to get on the list. He also stated that the Week of Caring is taking place the week of Sept. 30th; the Fun Drive is continuing and to please donate; and smoke detectors and carbon monoxide detectors are available at the Twp. Building; and burning is now legal in the Twp. He also wanted to congratulate Troop 19 on their anniversary.

Commis. Vero reported that he wanted to congratulate Troop 19 and that they are welcome back at any time. He also stated that on Sept. 5th him, Pres. Zarnick, and Asst. Manager McNeill attended SRU Comm. Dept. class who are participating with the Twp. To put on a focus group Sept. 20th at 1:00 p.m. These students will be helping the Twp. with branding, logo, and signage.

Asst. Manager McNeill reported that we have received a couple of donations for Preston Park and wanted to acknowledge Jim & Paula Opalka from Butler for donating \$25, and GFWC Intermediate League of Butler for donating \$100. She also stated that Butler Tourism reported that the Preston Park brochure is the fastest off the shelf brochure since it was printed.

Chief Hayes reported that the Police Dept. was awarded a grant through Fire House Subs Public Safety Foundation for the purchase and replacement of 9 automated defibrillator's at the amount of \$11,655.

Dir. Of Public Works Meeder reported that they responded to 26 residential calls last month, 210 PA One calls were answered, and that the paving project has been completed. He wanted to thank all of the residents for working with them, making it easier for the guys to get job done. He also stated that they replaced a few signs and cut some trees up, and buildings and grounds have been busy mowing and doing some work in Preston Park.

Pres. Zarnick stated that he also wanted to thank the cooperation of the residents over the paving projects. He then asked the two new Student Reps. to introduce themselves.

Student Rep. Kurnova spoke on his senior year at Butler High School, as well as his future plans after high school

Student Rep. Tillery stated that she is mainly focusing ecominics and politics to go to college to study public health and community develop

Asst. Manager McNeill stated that this is our second year with the program involving Student Reps., and that we are anticipating the Student Reps. bring our forum the concerns and topics of the younger residents and if there is anything we can do to encourage them to be more active in local government.

Manager Knights had nothing to report.

There were no public comments on agenda items.

Zoning Officer Hines presented information regarding the McAnAllen Subdivision at 562 Mercer Rd. He noted that the owner would like to subdivide the property from a couple parcels and create one buildable parcel. He stated that he would need approval for odd shaped lot. He recommended making it contingent upon the shed being removed and the agreement he made about starting construction on lot, or removing the shed within one year. He asked Eng. Dieseroth if he had anything to add.

Motion by Commis. Vero to grant approval on the odd shaped lot for McAnAllen Subdivision. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.

Motion by Commis. Vero to grant final approval on the McAnAllen Subdivision. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Zoning Officer Hines presented the Sheetz Bond Release. He stated that the Sheetz Project at 499 Evans Road is complete and they placed an improvement bond and requested to have it released. Sennot engineering provided a letter recommending the release of their improvement bond contingent upon them placing a maintenance bond for an 18-month period. Everything is in order.

Motion by Commis. Vero to grant final approval on the Sheetz Bond Release. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.

Zoning Officer Hines requested permission for him and Jim Sproat to attend a training in Moon Township on Oct. 31 from 8:30 – 4. The title is Fire Inspections and Code Enforcement from International Fire Code.

Motion by Vice-Pres. Zurzolo to approve the training request submitted by Zoning Officer Hines. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.

Zoning Officer Hines requested permission to attend a BCO update on Tuesday, Nov. 19th in Meadville from 8:30 - 4.

Motion by Vice-Pres. Zurzolo to approve the training request submitted by Zoning Officer Hines. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.

Zoning Officer Hines reported on the Pashek Associates Youth Baseball Report. The report is based on a project done with Pashek-MTR. He introduced Heather Kyler who went over the process of the study and gave a report on what the final study is.

Heather Kyler reported that the study was initiated due to concerns regarding Butler baseball. Youth baseball has declined nationwide so they wanted to look at what they can do to promote it. The committee has decided to look at a way to pull these associations together and to work a little more cooperatively to provide more consistency.

Manager Knights reported on the Road Salt Bid Award. He stated that he received three bids from Morton Salt Inc, Cargil, and American Rock Salt. Based on the bids received, he recommended that we table the Road Salt Bids.

Motion by Pres. Zarnick to to table the bid for Road Salt. Seconded by Comm. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried.

Manager Knights requested authorization to disburse the second payment to BTVFD in the amount of \$100,000.

Motion by Commis. Vero to grant authorization of BTVFD Disbursement. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights presented the topic of Trick or Treat regarding the time and day of when it will take place. He recommended that it take place on Oct. 31 from 6-7 pm.

Motion by Pres. Zarnick to grant final approval on the time and date of Trick or Treat. Seconded by Comm. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights requested authorization bid for Traffic Signal Maintenance. He stated that we are at the end of our most current traffic signal maintenance contract. He is looking for authorization to draft a specification as a two year contract and to accept it.

Motion by Pres. Zarnick to grant authorization for the Traffic Signal Maintenance bid. Seconded by Comm. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Manager Knights reported on the 2020 minimum municipal obligations for non-uniform employees' pension plan and 2020 minimum municipal obligation for police. Non-uniform employees was \$629,634 and police was \$180,600.

Solicitor Black reported on the Sheetz Liquor License. Black stated that there was an issue with transferring their liquor license because of transfer restriction. She recommended that we should amend the resolution making it a general resolution enabling Sheetz to transfer a liquor license in Butler Twp located at 249 Pittsburgh Rd.

Motion by Pres. Zarnick to amend the resolution for the Sheetz Liquor License Transfer. Seconded by Vice-Pres. Zurzolo. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

Asst. Manager McNeill reported on the General Fund - \$178,130.68, Highway aid - \$12,330.32, and Park Development - \$896, for the month of August. She also reported on bills paid after the August report which was General Fund - \$614,757.78. She noted that about \$500,000 of that was MMO and about \$100,000 was fire distribution. August payroll was \$263,689.07

Pres. Zarnick asked if there were any questions regarding the bills.

Motion by Comm. Lokhaiser to accept the bills as presented by Asst. Manager McNeill. Seconded by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes; Zarnick: Yes. Motion Carried

There was no correspondence.

Pres. Zarnick asked for public comment on any item of concern. There was none.

No questions were taken from the Media.

Motion by Comm. Vero to adjourn the meeting, seconded by Commis. Lokhaiser and carried unanimously.
