

**MINUTES OF THE
REGULAR MEETING HELD
May 20, 2019**

The regular meeting of the Butler Township Board of Commissioners was held on May 20, 2019 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. Joe Wiest, Commis. James Lokhaiser, Jr. and Commis. Fred M. Vero. Pres. Zarnick called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Also present were Manager Tom Knights, Assistant Manager Cheryl McNeill, Solicitor Larry Lutz, Zoning Officer Jesse Hines, Chief John Hays, Public Works Director Dave Meeder, Township Engineer Dennis Flynn and Student Representative Joe Atkinson.

Pres. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting. Ryan Saelor, Butler Radio Network taped the meeting.

Pres. Zarnick asked if there were any corrections or additions to the minutes of the May 6, 2019 meeting, there being none the minutes will stand as presented.

Pres. Zarnick noted receipt of the monthly Treasurer, Road, Police and Zoning Department Reports.

Each commissioner thanked Student Representative Joe Atkinson for his outstanding service on the Board during this school year and wished him well in his future endeavors.

Commis. Lokhaiser reported that the next tour of Preston Park will take place on Wednesday, June 19th at 6:00 PM.

Commis. Lokhaiser reminded everyone that tomorrow is Election Day.

Commis. Lokhaiser reported that he, Zoning Officer Hines and Commis. Zarnick attended the Butler County Association of Township Officials Spring Conference at the Butler County Country Club

Commis. Zurzolo had nothing to report.

Commis. Wiest reported that the Road Department has been installing pipe in preparation for the paving projects.

Commis. Zarnick commended Student Representative Atkinson on his work on the Board and presented him with a Certificate of Participation from the Township.

Student Rep. Atkinson presented his report on local government to the Board for their review and thanked the Board for the opportunity to learn about local government over the past year.

Public Works Director Meeder reported that the department is working in preparation of the paving projects being done this summer.

Chief Hays reported that all of the officers have completed their annual update training, both new vehicles are in service and the department is currently involved with the PA Buckle Up Program.

Asst. Manager McNeill gave an update on the Preston Park cleanup, noted that the new maps of Preston Park are available and reported that the Preston Park Brochure through Butler Tourism is almost ready for printing. She reported that she and Manager Knights attended the manager's conference this month.

Asst. Manager McNeill reported that there will be two student representatives for the 2019-2020 school year.

Zoning Officer Hines had nothing to report.

Engineer Flynn had nothing to report.

Solicitor Lutz had nothing to report.

Manager Knights had nothing to report.

Pres. Zamick asked for public comment on agenda items. There was none.

Zoning Officer Hines presented the request by Butler Eye Care to extend their final approval until August 19, 2019. He recommended granting the extension.

Motion by Commis. Vero to pass Resolution No. 19-09, extending the Butler Eye Care final approval until August 19, 2019. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zamick: Yes. Motion carried.

Zoning Officer Hines presented the request by Kentucky Fried Chicken (KFC) to extend their final approval until August 19, 2019. He recommended granting the extension.

Motion by Commis. Vero to pass Resolution No. 19-10, extending the KFC final approval until August 19, 2019. Seconded by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zamick: Yes. Motion carried.

Zoning Officer Hines stated that Sheetz, Inc. has requested that a public hearing be scheduled for a Liquor License Transfer for the store located at 249 Pittsburgh Road. He recommended setting the date and time as June 17, 2019, at 7:00 p.m.

Motion by Commis. Lokhaiser to set the date and time for the public hearing for the Sheetz, Inc. Liquor License Transfer for June 17, 2019, at 7:00 p.m. Seconded by

Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Zoning Officer Hines presented information on a proposed Property Maintenance Code Ordinance and reviewed various sections and the proposed changes to current regulations. He requested authorization to advertise for adoption and set a public hearing date of June 17, 2019 following the Sheetz public hearing.

Motion by Commis. Lokhaiser to table the introduction of the Ordinance adopting a Property Maintenance Code for further review. Seconded by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Zoning Officer Hines stated that he has been informed that the current appointed Primary Sewage Enforcement Officer is no longer serving in that capacity and is requesting that an appointment be made to fill this position. He recommended David G. Ice of 649 Bruin Road, Petrolia, PA 16050. A letter of intent has been received from Mr. Ice concerning this appointment.

Motion by Commis. Vero to appoint David G. Ice of 649 Bruin Road, Petrolia, PA 16050 as Butler Township's Primary Sewage Enforcement Officer. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Manager Knights presented the memo from Public Works Director Meeder concerning the 2019 Road Resurfacing Project bids and based on the review of the bids recommended the contract be awarded to Shields Asphalt Paving, Inc., the lowest responsible bidder meeting specifications in the amount of \$711,892.50.

Motion by Commis. Wiest to award the 2019 Road Resurfacing Project to Shields Asphalt Paving, Inc., the lowest responsible bidder meeting specifications. Seconded by Commis. Zurzolo. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Manager Knights opened the bid for the Cure In Place Pipe Lining Project. One bid was received from Insight Pipe Contracting, LLC, in the amount of \$59,237.50. A bid bond was included. He recommended tabling the bid for review.

Motion by Commis. Wiest to table the bid for the Cure In Place Pipe Lining Project for review. Seconded by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Commis. Lokhaiser presented a request from Kelly Stewart of Troop 19 – Meridian requesting permission be granted for the troop to camp out at Preston Park on Saturday, August 17, 2019.

Motion by Commis. Lokhaiser to authorize a camp out at Preston Park by Troop 19 – Meridian on Saturday, August 17, 2019 with a permit for the camp fire. Seconded by Commis. Wiest. Commis. Zarnick asked for public comment on this non-agenda item.

Micky Fazzino, 131 Williams Road, asked if they will have a fire on site. A fire will be permitted with a permit.

The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Motion by Commis. Vero to accept the resignation of Marcie Love as Township Treasurer and Office Assistant. Seconded by Commis. Lokhaiser. Commis. Zarnick asked for public comment on this non-agenda item. There was none. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Asst. Manager McNeill presented a resolution that is required to make application for the Greenways, Trails, and Recreational Program (GTRP) grant of \$250,000.00 with a \$37,500.00 Township match.

Motion by Commis. Zarnick to pass Resolution No, 19-11, making application for the Greenways, Trails, and Recreational Program (GTRP) grant of \$250,000.00 with a \$37,500.00 Township match from the Commonwealth Financing Authority to be used for the Butler Township Restroom Project. Seconded by Commis. Lokhaiser. Commis. Zarnick asked for public comment on this non-agenda item. There was none. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Asst. Manager McNeill reviewed the bills report and the following totals were noted: General Fund - \$194,027.65; Highway Aid Fund - \$12,009.43; Park Development Fund - \$5,675.97; General Fund (added after April Bills Report) - \$12,268.07; Debt Services Fund (added after April Bills Report) - \$235,956.00; Park Development (added after April Bills Report) - \$63,217.01; Payroll Fund (prior month) - \$255,283.41.

Motion by Commis. Lokhaiser to pay the bills as per the bills report. Seconded by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Manager Knights presented the letter from Courtyards at Krendale requesting a waiver of the rental fee of \$137.50 for the use of the recreation building for a meeting of the Courtyards at Krendale Homeowners Association.

Motion by Commis. Zarnick to waive the rental fee of \$137.50 for the use of the recreation Building by the Courtyards at Krendale Homeowners Association. Seconded by Commis. Zurzolo. Commis. Zarnick asked for public comment on this non-agenda item. There was none. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Manager Knights presented a letter from Brandy Smith, 3402 Tudor Drive requesting installation of ornamental street lights in the Courtyards at Krendale Plan.

Motion by Commis. Zarnick to table the decision on this request until further review. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Commis. Zarnick asked for public comment on any item of concern.

Micky Fazzino, 131 Williams Road, asked if the Property Maintenance Code will be available for public review. Solicitor Lutz stated that it will be available for review.

Questions were taken from the media.

Motion by Commis. Zarnick to adjourn the meeting to executive session on personnel and legal matters at 7:22 p.m., seconded by Commis. Zurzolo and carried unanimously. The Board will not reconvene.
