

**MINUTES OF THE
REGULAR MEETING HELD
October 1, 2018**

The regular meeting of the Butler Township Board of Commissioners was held on October 1, 2018 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. James Lokhaiser, Jr. and Commis. Fred M. Vero. Commis. Joe Wiest was absent. Pres. Zarnick called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Also present were Manager Tom Knights, Assistant Manager Cheryl McNeill, Fire Marshal Chris Switala, Solicitor Rebecca Black, Chief of Police John Hays and Student Representative Joe Atkinson.

Pres. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting. Ryan Saeler from Butler Media Group indicated he was recording the meeting.

Pres. Zarnick asked if there were any corrections or additions to the minutes of the September 17, 2018 meeting, there being none the minutes will stand as presented.

Commissioner Vero reported he had attended a very informative conference over the weekend and recognized Commissioner Zarnick's efforts as President of the sponsoring organization.

Commissioner Lokhaiser reported on items pertaining to Preston Park

Commissioner Zurzolo reported he also attended a conference the past week and found it educational.

Commissioner Zarnick reported on conference attendance and on an upcoming training event he will be attending.

Chief Hays reported Indiana University of Pennsylvania's Criminology Department has requested a donation of expired bullet proof vests to be used as part of their law enforcement training. Chief Hays indicated the Department currently has 9 expired vests that could be donated and the Solicitor's office has drafted an agreement that allows the Township to donate the vests if they so choose.

Motion by Commis. Zurzolo to donate the expired vests to the Indiana University of Pennsylvania's Criminology Department. Seconded by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Chief Hays also reported that he had received a request from a resident for playground or children playing signs to be installed near Lohner Park due to traffic speeding concerns. A discussion ensued and a decision was made to have the Township's speed sign placed in the Lohner Park area to collect data and report the findings back to the Commissioners.

Fire Marshal Chris Switala reported on the success of the fire prevention poster contest.

Solicitor Black had nothing to report.

Manager Knights had nothing to report.

Student Representative Joe Atkinson reported on the state of high school student volunteering and student concerns. Commis. Zarnick asked Mr. Atkinson if he could make contact with the school television station producers to show volunteer opportunities and if he could make contact with the Vo-Tech administration to arrange a time for the Fire Marshal to address the Protective Services students.

Pres. Zarnick asked for public comment on agenda items. There was none.

Manager Knights presented a Resolution accepting the Green Light Go grant receipt and funding and approving the Manager to execute all current and future documents related to grant administration.

Motion by Commis. Vero to approve Resolution 18-19, Green Light Go grant receipt and funding and approving the Manager to execute all current and future documents related to grant administration. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Manager Knights presented an update to the Fee Resolution which changed the language for leaf bag sale to "at cost" based upon a change in cost for the Township to purchase.

Motion by Commis. Vero to approve the Resolution 18-20, Fee Resolution. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Manager Knights presented a pay request from Insight Pipe in the amount of \$74,699.50 for the storm water pipe lining project that was performed on Aubrey Drive.

Motion by Commis. Vero to authorize payment to Insight Pipe in the amount of \$74,699.50. Seconded by Commis. Zurzolo. The vote was Vero: Yes; Lokhaiser: Yes; Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Manager Knights presented a revised job description for Director of Public Works and highlighted changes made from the previous description of Superintendent. Once approved the position vacancy will be advertised.

Motion by Commis. Vero to approve the updated job description and authorize advertisement to fill the vacancy. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Manager Knights reviewed the bills report and the following totals were noted: General Fund - \$495,379.16; Highway Aid Fund - \$512,043.47; Park Development Fund - \$450.00; General Fund (added after August Bills Report) - \$12,681.36; Payroll Fund (prior month) - \$256,665.93.

Motion by Commis. Zarnick to pay the bills as per the bills report. Seconded by Commis. Vero. The vote was Vero: Yes; Lokhaiser: Yes; Yes; Zurzolo: Yes and Zarnick: Yes. Motion carried.

Commis. Zarnick asked for public comment on any item of concern:

John Slomers – 179 Bryson Road spoke about storm water problems on his property.

Dave Heltzell – 100 Marion Drive reported on Eagle Scout project activities being performed at Preston Park. Mr. Heltzell also questioned if the Township would be liable for any criminal use of the donated bullet proof vests if they somehow were taken from the IUP Criminology Department.

Questions were taken from the media.

Motion by Commis. Vero to adjourn the meeting at 7:27 p.m., seconded by Commis. Lokhaiser and carried unanimously.

Theresa Giesler
