

**MINUTES OF THE
REGULAR MEETING HELD
March 19, 2018**

The regular meeting of the Butler Township Board of Commissioners was held on March 19, 2018 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. Joseph A. Wiest, Commis. James Lokhaiser, Jr. and Commis. Fred M. Vero.

Also present were Manager Edward Kirkwood, Asst. Manager Cheryl McNeill, Solicitor Larry Lutz, Zoning Officer Jesse Hines, Township Engineer Dan Deiseroth and Chief of Police John Hays.

Pres. Zarnick called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Pres. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting. There was none.

Pres. Zarnick asked if there were any corrections or additions to the minutes of the March 5, 2018 meeting. There being none, the minutes will stand as presented.

Pres. Zarnick noted receipt of the monthly Fire/Zoning Report.

Commis. Zurzolo reported that leaf collection will be held the weeks of April 9th and April 30th.

Commis. Wiest reported that the Road Department is prepared for the projected snow storm.

Commis. Lokhaiser reported that there will be a Fire Commission meeting on Wednesday, March 21st at 6:30 p.m.

Commis. Lokhaiser reported that tickets for the September 8th Fireman's Association Sportsman's Raffle are now on sale.

Commis. Lokhaiser reported that the South Butler Volunteer Fire Department will be holding their annual fish fry on Fridays through March 30th.

Commis. Lokhaiser commended the three Butler Township Volunteer Fire Departments and the VA Fire Department for their quick action in responding to the fire on Irene Drive. He reported that there are still free smoke detector available at the Municipal Building for Butler Township residents.

Commis. Lokhaiser reported that the next Preston Park Advisory Board meeting will be held on Monday, April 9th at 5:30 p.m.

Commis. Lokhaiser reported that there will be a Used Book Sale at the Butler Library on Friday and Saturday, March 23rd and 24th from 9 a.m. to 3 p.m. The next Library Board meeting will be held on Wednesday, March 29th. The Library will be closed on Friday, March 30th.

Commis. Zarnick reported that he attended an Eagle Scout Court of Honor on Friday, March 16th for Zach Freund. He commended Butler Township Fire District 3 for their participation in the Eagle Scout program.

Commis. Zarnick congratulated Butler Health Systems for being recognized as number one of the top one hundred hospitals nationwide by I. B. M. Watson Health.

Commis. Zarnick noted that the litter patrols have been out on Old Plank Road and Dutchtown Road. He thanked the individuals who give of their time to do clean up in the Township.

Commis. Zarnick reported that he, Commis. Vero, Manager Kirkwood, Asst. Manager McNeill and Chief Hays attended the PELRAS Conference at Penn State. Some of the topics were: Police Body Cameras, Are Effective Supervisors Born or Made, Stress & Ethics, and The Perfect Pension Plan.

Asst. Manager McNeill reported that the Township has been awarded the fifty percent match internship grant through the Local Government Academy. She will be attending an event on March 28th, with Commis. Zarnick where they will conduct interviews with student applicants for the position. The successful intern could start as early as May 14th.

Chief Hays reported that they have taken delivery of one of the new police vehicles. They will begin working on detailing the second vehicle later this week.

Chief Hays reported that last fall he applied for a grant through the PA Chiefs of Police Association for a mobile fingerprint identification device. The Department received delivery of the device last week. It would allow the officers to identify someone by their fingerprint while out on the road. The grant paid for the device and the first year of cell service. He will reapply for the grant to cover future cell service costs.

Chief Hays reported that he attended the meeting of the Radio Advisory Board. The new radio system should be in operation by this fall.

Solicitor Lutz had nothing to report.

Township Engineer Deiseroth reported on the following storm sewer issues in the Township: Ski Slope Culvert Pipe at the Butler Township Park, Evans Road Storm Sewer, and Aubrey Drive/Links Plan Storm Sewer Project.

Township Engineer Deiseroth reported on plans to repair the two landslide sights: Salt Storage Dome Land Slide Area and the Litman Road Slide.

Zoning Officer Hines reported that in October 2018 the State will be under the 2015 International Building Code. After the new code takes effect the Township will request to be re-reviewed for our ISO rating for insurance.

Manager Kirkwood reported that he has offered a tender of employment for the Fire Marshal position. He will be finalizing everything Tuesday morning and will advise the board when the new Fire Marshal will commence his duties.

Commis. Vero had nothing to report.

Commis. Zarnick asked for public comment on agenda items. There was none.

Zoning Officer Hines presented information on the updated FEMA Flood Rate Insurance Map. The Township needs to enact an ordinance to adopt these changes for our residents to be able to participate in the Flood Insurance Program. The Board will need to introduce this ordinance and must set a date and time for a public hearing prior to adopting the ordinance. It was suggested that a date and time of Monday, May 21, 2018 at 7:00 p.m. be set for the public hearing.

Township Engineer Deiseroth presented the changes in the map for the Board. He also reviewed the proposed Flood Plan Ordinance. Questions were taken from the Board. It was recommended that this information be placed on the Township Website and in the next Newsletter so residents can see if they are in the flood plain and know where to go for more information.

Motion by Commis. Vero to introduce an ordinance amending Chapter 183 Floodplain Management. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Vero to set the date and time for the public hearing for Monday, May 21, 2018 at 7:00 p.m. Seconded by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Zoning Officer Hines presented information on the DCNR Peer to Peer Study Grant and is seeking approval for the Township to sponsor Highfield Youth Baseball and Butler Township Youth Baseball in their joint application for this grant. The grant is up to \$10,000.00 with a 90 percent matching grant for the purpose of conducting a feasibility study on youth baseball in the Township. One thousand dollars would have to be funded locally and will be generated by Butler Township Youth Baseball and Highfield Youth Baseball. The Township will need to pass a resolution and make application for the grant to conduct the Butler Township Youth League Feasibility Study. Once the grant is approved a firm would need to be selected and a contract drawn up to conduct the study.

Matt Piroch, 180 Dersheimer Drive, representing Butler Township Baseball answered questions from the Board. His concern is that Highfield Youth Baseball does not own the Highfield baseball fields. The fields are owned by Highfield Community Hall. The Community Hall has said that they will not put any more money towards the fields and those fields are used by youth baseball all summer and fall.

Zoning Officer Hines also added that Butler County Tourism also has an interest in keeping the fields maintained because of the many tournaments that are held through the season which in turn effects businesses in the Township, such as hotels and restaurants.

Motion by Commis. Vero to approve Resolution No. 18-12 for the Butler Township Youth League Feasibility Study and signing of the Grant Application. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the annual resolution for the destruction of records in accordance with the retention manual.

Motion by Commis. Zarnick to pass Resolution No. 18-13, Destruction of Records, as presented. Seconded by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Chief Hays presented his request to attend the Annual Education and Training Conference sponsored by the Pennsylvania Chiefs of Police Association from June 17 – 20, 2018. The cost of the conference is \$275.00 and covers the costs for registration materials, training seminars, entrance to the exhibit hall, business sessions, Sunday Dinner and lunch (Monday – Wednesday). The costs for the other meals, gas and hotel room will be submitted upon return from the conference. A department vehicle will also be used.

Motion by Commis. Zurzolo to authorize Chief Hays to attend the Annual Education and Training Conference from June 17 – 20, 2018, as presented. Seconded by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Chief Hays presented the request to grant permanent status to Patrolman Jeffrey Lewis, effective March 20, 2018.

Motion by Commis. Zurzolo to approve permanent status to Patrolman Jeffrey Lewis, effective March 20, 2018. Seconded by Commis. Wiest. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the proclamation designating April 2018 as Pennsylvania 811 Safe Digging Month in association with the PA One Call System.

Motion by Commis. Wiest to proclaim April as Pennsylvania 811 Safe Digging Month. Seconded by Commis. Lokhaiser. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Commis/ Zarnick presented his request to attend the Allegheny League of Municipalities Conference on April 5 – 7, 2018 at Seven Springs Resort.

Motion by Commis. Zurzolo to authorize the attendance of Commis. Zarnick at the Allegheny League of Municipalities Conference on April 5 – 7, 2018 at Seven Springs Resort. Second by Commis. Wiest. Commis. Zarnick asked for public comment on this non-agenda item. There was none. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Asst. Manager McNeill presented information on the Banner Community award and presented the request to proclaim April 9 – 13, 2018, Local Government Week and to hold a Local Government Day event on Wednesday, April 11th at the Municipal Building.

Motion by Commis. Vero to proclaim April 9 – 13, 2018, Local Government Week and to approve holding a Local Government event on April 11th. Seconded by Commis. Lokhaiser. Commis. Zarnick asked for public comment on this non-agenda item. There was none. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood reviewed the bills report and the following totals were noted: General Fund - \$366,356.37; Highway Aid Fund - \$24,236.37; Park Development Fund -

Motion by Commis. Lokhaiser to pay the bills as per the bills report. Seconded by Commis. Zarnick. The vote was Vero: Yes; Lokhaiser: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

There was no correspondence.

Commis. Zarnick asked for public comment on any item of concern.

Keven Kelly, 133 Victor Road, Chief of Mercer Road Volunteer Fire Department, thanked the Police Department and the Road Department for their response to the recent house fire at Germaine Road.

Questions were taken from the media.

Motion was made by Commis. Lokhaiser to adjourn the meeting at 7:33 p.m. Seconded by Commis. Vero and carried unanimously.

Theresa Gustler