

**MINUTES OF THE  
REGULAR MEETING HELD  
May 16, 2016**

The regular meeting of the Butler Township Board of Commissioners was held on May 16, 2016 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. Charles M. Nedz and Commis. James Lokhaiser, Jr. Commis. Joe Wiest was absent.

Also present were Manager Ed Kirkwood, Assistant Manager Cheryl McNeill, Solicitor Rebecca Black, Zoning Officer Jesse Hines, and Township Engineer Dan Deiseroth.

Commis. Zarnick called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Commis. Zarnick asked if there were any corrections or additions to the minutes of the May 2, 2016 meeting. There being none, the minutes will stand as presented.

Commis. Zarnick noted receipt of the monthly Road Department and Police Department reports.

Commis. Nedz had nothing to report.

Commis. Lokhaiser reported that there were twelve members of the Monday Morning Maintenance Crew at work today at Preston Park.

Commis. Lokhaiser reported that he attended the Preston Park Advisory Board meeting. Arrangements were made to help control traffic at Preston Park the day of the Butler Area High School Prom. Everything went smoothly.

Commis. Zurzolo recognized the Butler Area ROTC for taking first place in five events at the regional competition held at Fort Dicks, New Jersey.

Commis. Zurzolo reported on the proposed recycling event to be held in the township this summer. Township residents will be charged 20 cents per pound for all items recycled during this event.

Commis. Zurzolo reported that he attended a dinner to honor Coach Paul "Red" Uram, former gymnastic coach and coach of the Pittsburgh Steelers for four year. The township presented Coach Uram with a proclamation for his service to the community. May 26<sup>th</sup> has been designated Coach Red Uram Day in Butler Township.

Commis. Zurzolo recommended that the board institute a policy of business casual for the board meetings for the next three months.

Zoning Officer Hines had nothing to report.

Engineer Deiseroth had nothing to report at this time.

*Solicitor Black had nothing to report.*

*Manager Kirkwood reported that the township has been approved for a Go Greener Grant. Monies from this grant will be used for the Whitestown Road traffic signal corridor, which will include upgrades to the equipment and adding fire and emergency preemption equipment to all of the intersections from Meridian Road to Duffy Road.*

*Assistant Manager McNeill had nothing to report.*

*Commis. Zarnick reported that he attended a Penn State Extension board meeting. The extension will be reviewing proposed classes to be held throughout the year. The township is to submit suggestions for two classes to be offered at Preston Park this year through the extension.*

*Commis. Zarnick asked for public comment on agenda items. There was none.*

*Zoning Officer Hines presented information on the Krenitsky Subdivision. Mark Krenitsky was in attendance. The plan is a lot consolidation. The Planning Commission recommended approval of the plan. He recommended approval.*

*Engineer Deiseroth and Solicitor Black gave no objection to the approval recommendation.*

*Motion by Commis. Nedz to grant final approval of the Krenitsky Subdivision. Seconded by Commis. Zurzolo. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Zoning Officer Hines presented information on the Dashio Subdivision. The plan is a lot consolidation. It would require a modification for odd shaped lot. The Planning Commission recommended approval of the plan with this modification. He recommended approval.*

*Engineer Deiseroth and Solicitor Black gave no objection to the approval recommendation.*

*Motion by Commis Nedz to grant a modification for odd shaped lot. Seconded by Commis. Zurzolo. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis Nedz to grant final approval of the Dashio Subdivision. Seconded by Commis. Zurzolo. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Zoning Officer Hines presented the ninety day extension request by Struxures, LLC for the Dollar Tree that will be going in on Freeport Road. He recommended approval.*

*Motion by Commis. Nedz to pass Resolution 16-21, extending the Struxures, LLC (Dollar Tree) final approval until August 15, 2016. Seconded by Commis. Lokhaiser. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

Zoning Officer Hines presented the ninety day extension request by Sierra Vista for the subdivision plan behind Get Go on Route 8. He recommended approval.

Motion by Commis. Nedz to pass Resolution 16-22, extending the Sierra Vista final approval until August 15, 2016. Seconded by Commis. Lokhaiser. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood reported that the township has received a letter dated May 9, 2016 from Regulations Inspector Steve Homison stating his desire to retire from the township.

Motion by Commis. Zarnick to accept the retirement of Regulations Inspector Steve Homison. Seconded by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood requested the authorization for Assistant Manager McNeill and Office Assistant Marcie Love to attend the Workers' Compensation Seminar to be held on June 9<sup>th</sup> at the Town of McCandless Building from 10:00 AM to Noon. There is no cost for the seminar. The township will be responsible for mileage and lunch expenses.

Motion by Commis. Nedz to authorize Assistant Manager McNeill and Office Assistant Love to attend the Workers Compensation Seminar, as presented. Seconded by Commis. Zurzolo. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the proposed ordinance amendment to Chapter 61 (Manager) of the Butler Township Codified Ordinance. This ordinance amendment pertains to responsibilities and duties of the assistant manager when the manager is out of the office or disabled. This amendment was introduced at the April 18<sup>th</sup> meeting.

Motion by Commis. Zarnick to pass Ordinance No. 890, Amending Butler Township Ordinance Chapter 61 (Manager). Seconded by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood opened the bids for the sale of used vehicles and equipment. The summary of the bids is as follows:

Bidder	2012 Chevrolet Impala	2013 Ford Interceptor	Beuthling Vibratory Roller	John Deere Road Grader	Gledhill Snow Plow-Yellow 23	Gledhill Snow Plow-Yellow 27	Gledhill Snow Plow-Each
Mathies & Sons, Inc.	\$2,300.00	\$2,800.00	\$1,000.00	\$6,800.00			
Glenn Freed	\$327.00	\$267.00	\$2,257.00	\$15,231.00			\$50.00
Steve Geibel					\$100.00	\$150.00	
West Asphalt Products & Paving, Inc.				\$20,251.00			
Donegal Township			\$3,139.00	\$25,139.00			
John V. Saul			\$2,700.00	\$4,900.00			
Devino Used Trucks & Parts			\$888.00	\$1,777.00			
Jay Wach			\$5,875.00				
Clay Township			\$7,500.00				
Kim Gaudino		\$3,120.00					
John C. Day		\$3,625.00					
Bayridge Motors, Inc.	\$2,668.00	\$6,888.00					
J. B. Taxi	\$2,702.00						

Motion by Commis. Zarnick to award the sale of the 2012 Chevrolet Impala to J. B. Taxi for \$2,702.00. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to award the sale of the 2013 Ford Interceptor to Bayridge Motors, Inc. for \$6,888.00. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to award the sale of the Beuthling Vibratory Roller to Clay Township for \$7,500.00. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to award the sale of the John Deere Road Grader to Donegal Township for \$25,139.00. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to award the sale of Gledhill Snow Plow-Yellow 23 to Steve Geibel for \$100.00 and Gledhill Snow Plow-Yellow 27 to Steve Geibel for \$150.00. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to award the sale of four (4) Gledhill Snow Plows to Glenn Freed for \$50.00 each. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the proposed resolution required by Berkheimer, who is the county collector of earned income tax and local services tax. The township is also in agreement with Berkheimer to collect the business privilege and mercantile tax. This resolution will appoint Assistant Manager McNeill as one of the township's authorized representatives to make requests upon and receive any and all tax information and records from Berkheimer. Manager Kirkwood is also appointed as an authorized agent to receive this information.

Motion by Commis. Zarnick to pass Resolution 16-23 , appointing Assistant Manager Cheryl McNeill as one of its authorized representatives to make requests upon and receive any and all tax information and records from Berkheimer. Seconded by Commis Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Engineer Deiseroth recommended payment No. 4 for Butler Township Storm Sewer Project for the work on the Colleen Street, Bessemer Street and Alameda Drive to R. & B. Construction in the amount of \$31,878.00. A discussion followed. It was recommended that a deadline be given the contractor to complete any outstanding work on these projects.

Motion by Commis. Zarnick to authorize payment No. 4 for Butler Township Storm Sewer Project to R. & B. Construction in the amount of \$31,878.00. Seconded by Commis. Zurzolo. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented a revised job description for the regulations inspector position that needs to be filled. A discussion followed concerning required certifications and the timeframe required to completed necessary certifications.

Motion by Commis. Zarnick to approve the revised job description for Regulations Inspector, as presented. Seconded by Commis Lokhaiser. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood reviewed the bills report and the following totals were noted: General Fund - \$173,132.62; Stormwater Capital Fund - \$4,423.00; Highway Aid Fund - \$22,218.78; Park Development Fund - \$1,386.31; General Fund (added after April Bills Report) - \$204,344.27; Stormwater Capital Fund (paid after April Bills Report) - \$52,733.70; Capital Equipment Fund (paid after April Bills Report) - \$28,325.00; Debt Service Fund (paid after April Bills Report) - \$30,000.00; Payroll Fund (prior month) - \$247,566.48.

Motion by Commis. Nedz to pay the bills as per the bills report, seconded by Commis. Lokhaiser. The vote was Lokhaiser: Yes; Nedz: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Commis. Zarnick asked for public comment on any item of concern.

Russ McCombs, 219 Pinewood Drive, requested an exemption from receiving garbage service from Vogel Disposal because he currently does not put any trash out for pick up. He currently takes all of his recycles to various recycling sites and his food scraps he puts down the garbage disposal. The current ordinance states that it is mandatory for all residents of the township to have garbage service through the contracted provider. The board will take some time to research this request and will get back to Mr. McCombs with their decision.

There were no questions from the media.

Motion was made by Commis. Lokhaiser to adjourn the meeting at 7:27 PM, seconded by Commis. Nedz and carried unanimously.

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