

**MINUTES OF THE
REGULAR MEETING HELD
March 16, 2015**

The regular meeting of the Butler Township Board of Commissioners was held on March 16, 2015 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Joe Hasychak, Vice-Pres. Dave Zarnick, Commis. Joe Wiest, Commis. Sam Zurzolo and Commis. Charles M. Nedz. Pres. Hasychak called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Also present were Manager Ed Kirkwood, Solicitor Larry Lutz, Engineer Dan Deiseroth, and Zoning Officer Jesse Hines.

Pres. Hasychak asked if there were any corrections or additions to the minutes of the March 2, 2015 meeting. There being none, the minutes will stand as presented.

Pres. Hasychak noted receipt of the monthly reports for the Fire/Zoning Departments.

Commis. Nedz reported that the Planning Commission voted unanimously to recommend approval of the amendments to the Zoning Ordinance. He commended the efforts of Zoning Officer Hines and the Zoning Oversight Committee in creating these amendments. He presented his thoughts on the oil and gas industry as to its potential benefits to Butler Township.

Commis. Zarnick reported that the Building & Grounds Department, along with community service workers, have been out cleaning up trash along the roadways of Butler Township.

Commis. Zarnick reported that the township will again be participating in "Pick It Up Days" where individuals and groups can volunteer to pick up trash in the township. They can sign up at the township building and the township will provide the gloves, trash bags and safety vest for the volunteers.

Commis. Zarnick reported that a meeting was held with the volunteer fire departments on the allocation of funds to the fire departments.

Commis. Zarnick reported that three commissioners attended the South Butler Fire Department meeting where a check was presented to the department by the commander of American Legion Post #778.

Commis. Zarnick reported that the Preston Park Advisory Committee had their first meeting of the year and welcomed their newest board member, Valerie Mueller.

Commis. Zarnick reported that the Monday Morning Maintenance Crew will be having a kick off breakfast on March 30th at the Township Park Building.

Commis. Zarnick reported that he attended the BUS meeting last week as the liaison to the Transit Authority. He noted that the training program coordinated by Kelly

Stewart of the Butler Transit Authority has been recognized at the state level and her training program will be initiated State-wide by the transit authorities in Pennsylvania.

Commis. Zurzolo reported that some street lights that were out are being repaired.

Commis. Zurzolo reported on a recent police incident in the township that was reported in the newspapers in a negative manner. He read the breakdown on the response and apprehension times by the township officers and commended the police officers involved for their outstanding job.

Commis. Wiest reported that the road department has been out patching potholes and cleaning ditches in the township from the winter season. A new tractor with a ditcher will be delivered soon and will be put to use making ditches. Commis. Wiest reported that he has met with Road Superintendent Tom Knights to discuss some of the places where ditches need to be opened up.

Commis Wiest reported that if anyone has a pothole or road issue that needs addressed they can contact the Road Department at 724-287-0885.

Commis. Hasychak commented on the street lights that were out and the time that it is taking to get them repaired and requested that Manager Kirkwood set up a meeting with West Penn Power to discuss this issue. Manager Kirkwood stated that he has been in contact with their local district office and was informed that there are only two crews working in this district which is a massive work load for two crews.

Commis. Hasychak reported on the Transit Authority meeting. He reported that they approved the installation of cameras at the Route 528 Park and Ride in Cranberry Township to try to stop the large semi-trucks from using the parking area for a turnaround site.

Manager Kirkwood reported that an order has been placed for the upgrade of the meeting room sound system. The installation should occur within the next eight weeks.

Manager Kirkwood reported that he met with a vendor in regards to the content management system that was proposed to the board. The township will be heading toward going completely paperless. He stated that he has had initial meetings with four vendors and has narrowed this list down to two potential vendors. Plans are to have the system up and running within the next three months.

Manager Kirkwood reported on a program that he was able to preview for the record keeping system for the Road Department. Public Works Superintendent Knights has also previewed the program. The program is customizable to the township and has many features that would be beneficial to the township and deserves additional consideration.

Manager Kirkwood commented on an article in Saturday's issue of Inside Butler County in regards to the Butler Township/City of Butler Officials joint meeting where the city stated that there is no agenda for the meeting. He stated that Butler Township was not contacted to state their side of the issue and this is not the first time that this has happened. He stated that he finds it disturbing that the media does not try to get the township's side before printing an article. A discussion followed. Manager Kirkwood stated that the township commissioners will be preparing an agenda for the joint meeting

that they will be presenting to the city officials before the April 9th meeting. The meeting was set to discuss outstanding issues and as far as the township is concerned the issues have not been resolved.

Zoning Officer Hines reported that the Dick's Sporting Goods Plan with Bob Evans is now called Greenwood Plaza. They have resubmitted a plan to the township with a new traffic plan that seems acceptable and will be considered at the April Planning Commission meeting.

Zoning Officer Hines reported that the Ag. Security Area that was adopted in 2001 needs to be addressed every seven year to revise and update it. The plan needs to be addressed in 2015. Notices will be sent out this week to property owners within the Ag Security Area, as well as advertisement made of the revision process, giving property owners opportunity to be added to or removed from the area. The revised area plan will go to the Planning Commission and then a Public Hearing will be scheduled by the board followed by a resolution to adopt the Ag Security Area. A tentative schedule for the public hearing is July.

Engineer Deiseroth reported that they continue to work on the plans for the Storm Sewer Projects for 2015.

Solicitor Lutz reported that Solicitor Black gave birth to a baby girl and is doing well.

Solicitor Lutz reported that they continue to work on the assessment appeals with the school district and county representatives.

Commis. Hasychak asked for public comment on agenda items. There was none.

Zoning Officer Hines presented information on the Holman Lot Line Revision and recommended approval of the plan.

Motion by Commis. Nedz to grant final approval of the Holman Lot Line Revision, seconded by Commis. Zarnick and carried unanimously.

Zoning Officer Hines presented information on the Hampton Inn 18-month Maintenance Bond and agreed with Senate Engineering's approval of the bond reduction in the amount of \$9,405.00, making the 18-month Maintenance Bond requirement in the amount of \$48,150.90.

Motion by Commis. Nedz to reduce the Hampton Inn 18-month Maintenance bonding amount by \$9,405.00; therefore, an 18-month Maintenance Bond is required in the amount of \$48,150.90, seconded by Commis. Zarnick and carried unanimously.

Zoning Officer Hines presented information on the VA Butler Partners Company, LLC request for a ninety day final approval extension.

Motion by Commis. Nedz to pass Resolution 15-08 extending the VA Butler Partners Company, LLC final approval until June 15, 2015, seconded by Commis. Zarnick and carried unanimously.

Zoning Officer Hines stated that the Planning Commission has reviewed the Zoning Ordinance Amendments and has given their recommendation for approval by the board. He recommended setting the Public Hearing date for the Zoning Ordinance Amendments for May 18, 2015 at 7:00 PM.

Motion by Commis. Nedz to introduce an ordinance amending Chapter 300 – Zoning of the Codified Ordinances of Butler Township and all previous amendments thereto and to set the Public Hearing date for May 18, 2015 at 7:00 PM and to authorize advertising for the public hearing, seconded by Commis. Zamick and carried unanimously.

Manager Kirkwood presented information on the bids for the Preston Park Maintenance Building Roof Replacement Project. After qualifying the three lowest bids, and having conversations with the lowest bidder, he recommended awarding the bid to Blair Construction, LLC, the lowest responsible bidder meeting specifications, in the amount of \$54,259.16. A portion of this amount will be offset by the insurance settlement.

Motion by Commis. Zamick to award the Preston Park Maintenance Building Roof Replacement Project to Blair Construction, LLC, the lowest responsible bidder meeting specifications, for \$54,259.16, seconded by Commis. Nedz with a discussion. The motion carried unanimously.

Commis. Zurzolo presented a letter from Chief John Hays requesting authorization for Ptlm. Justin Hovancik and Ptlm. David Endlich to attend the Pennsylvania Narcotic Officers' Association annual training conference from March 25-27, 2015 in Harrisburg, PA. The Butler County District Attorney's Office will be paying for the training and the lodging. A department vehicle will not be required. The township is responsible for paying the officers' wages and any additional meals not covered by the conference.

Motion by Commis. Zurzolo to authorize the attendance of Ptlm. Justin Hovancik and Ptlm. David Endlich to the Pennsylvania Narcotic Officers' Association annual training conference from March 25-27, 2015 in Harrisburg, PA, as presented, seconded by Commis. Nedz and carried unanimously.

Commis. Zurzolo presented a letter from Chief Hays requesting authorization for Ptlm. James Sasse to attend the ChildFirst Pennsylvania Training to be held from April 13-17, 2015 at the Family Pathways Building in the City of Butler. The training is sponsored by the Butler County Alliance for Children and is free of charge. The township is responsible for the officer's wages. A township vehicle will not be required.

Motion by Commis. Zurzolo to authorize the attendance of Ptlm. James Sasse to the ChildFirst Pennsylvania Training to be held from April 13-17, 2015 at the Family Pathways Building in the City of Butler, as presented, seconded by Commis. Nedz with discussion. The motion carried unanimously.

Manager Kirkwood reviewed the bills report and the following totals were noted: General Fund - \$134,930.22; Capital Equipment Fund - \$2,864.00; Highway Aid Fund - \$69,652.36; Park Development Fund - \$312.07; General Fund (added after February Bills Report) - \$13,286.36; Capital Equipment Fund (added after February Bills Report) - \$58,000.00; Highway Aid Fund (added after February Bills Report) - \$14,156.77; Payroll Fund (prior month) - \$265,085.06.

Motion by Commis. Hasychak to pay the bills as per the bills report, seconded by Commis. Nedz, and carried unanimously.

Manager Kirkwood read a correspondence from John Mall thanking the Commissioners and the Butler Township Police Department for presenting the seven week Citizens Police Academy Program.

Commis. Hasychak asked for public comment on any item of concern.

Mark Krenitsky, 139 Winterwood Drive, commented on the proposed Zoning Ordinance Amendments. He also commented on the street lights and asked if the township was going to get LED lights. Manager Kirkwood stated that West Penn Power has not petitioned the PUC to modify their tariff for the inclusion of LED lights.

There were no questions from the media.

A motion was made by Commis. Zarnick to adjourn the meeting at 7:33 PM, seconded by Commis. Nedz and carried unanimously.

Theresa Guesley