

**MINUTES OF THE  
REGULAR MEETING HELD  
January 19, 2017**

The regular meeting of the Butler Township Board of Commissioners was held on January 19, 2017 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Dave Zarnick, Vice-Pres. Sam Zurzolo, Commis. Joe Wiest, Commis. Charles M. Nedz and Comimis. Jim Lokhaiser, Jr.

Also present were Manager Ed Kirkwood, Asst. Manager Cheryl McNeill, Solicitor Rebecca Black, Zoning Officer Jesse Hines, and Police Chief John Hays.

Pres. Zarnick called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Commis. Zarnick stated that anyone taping the meeting is required to state their name and address at the beginning of the meeting.

Ryan Saelor, Butler Media Group, 1 High Street, Pittsburgh, PA 15205, will be taping the meeting.

Pres. Zarnick asked if there were any corrections or additions to the minutes of the January 4, 2017 meeting. There being none, the minutes will stand as presented.

Pres. Zarnick noted receipt of the monthly Fire/Zoning report.

Commis. Nedz had nothing to report.

Commis. Lokhaiser reported that there will be a Fire Department meeting on Wednesday, January 18<sup>th</sup>.

Commis. Lokhaiser reported that Manager Kirkwood, Commis. Zarnick and he attended the Butler County COG meeting. A presentation was made concerning the new radio communication system for the county. A follow-up meeting will be held on January 31<sup>st</sup> at 7:00 p.m. at the Butler County Community College, Founder's Hall. It is recommended that police departments and fire departments attend this meeting for information on the new radio system.

Commis. Zurzolo reported that there will be a dedication of the new playground on Institute Hill on Saturday, January 21<sup>st</sup> at 11:00 a.m.

Commis. Wiest had nothing to report.

Zoning Officer Hines reported on the progress of the new regulations inspector.

Solicitor Black had nothing to add in addition to what is already on the agenda.

Asst. Manager McNeill had nothing to report.

Chief Hays reported that the Citizens Police Academy starts Tuesday, January 17<sup>th</sup> and will run for the next seven Tuesday nights. There are fourteen people registered.

Chief Hays reported that he received a letter from the Butler City Police Department stating their gratitude for the township's assistance during the stand-off on December 18<sup>th</sup> on Franklin Street. Officers involved were Sergeant Hensel, Officer Dovidio, and Officer Hovancik. A note, along with a copy of this letter will be placed in each of their files in recognition of their involvement.

Manager Kirkwood reported that the auditors have been in the building working on the 2016 audit.

Manager Kirkwood reported that Fire Marshal Christy made a presentation to the American Legion asking for funding toward the new radio communication system that the county is going to be installing. The American Legion has offered to donate \$5,000.00, which will go towards the purchase of a radio that will go into the Emergency Management Center.

Manager Kirkwood reported that West Penn Power has concluded the installation of the LED lights in the township street lights. If anyone notices that a light was not converted to LED they are to report it to him so that he can contact West Penn Power.

Commis. Zarnick commented on the cost of the new radio communication system and the impact it will have on the volunteer fire departments.

Commis. Zarnick asked for public comment on agenda items. There was none.

Zoning Officer Hines presented the request by Bright Hope Community Church to extend their final approval until April 17, 2017. They are waiting for the placement of the bond. They plan on doing the work this summer. He recommended approval.

Motion by Commis. Nedz to pass Resolution 17-02, extending the Bright Hope Community Church final approval until April 17, 2017. Seconded by Commis. Zarnick. Solicitor Black explained the delay in getting the bond in place. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Zoning Officer Hines presented his request to attend the International Fire Code Essentials Course to be held at the Double Tree Hotel in Mars from January 30<sup>th</sup> through February 2<sup>nd</sup> at a cost of \$395.00.

Motion by Commis. Nedz authorizing the attendance of Zoning Officer Jesse Hines to the International Fire Code Essentials Course to be held at the Double Tree Hotel in Mars from January 30<sup>th</sup> through February 2<sup>nd</sup> at a cost of \$395.00. Seconded by Commis. Wiest. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Zoning Officer Hines presented the information on the PLCB Noise Resolution. The township needs to submit a Petition to the Pennsylvania Liquor Control Board to

request that Butler Township establishments be exempt from enforcement of the state statute on amplified music, and be permitted to enforce its own regulations concerning noise levels throughout the Township. The previous exemption was for one year.

Chief Hays reported that the township has received three complaints since the exemption went into place. Two of the complaints were unfounded and one was responded to by an officer who asked them to close the door and they did. He recommended continuing with the exemption status.

Motion by Commis. Nedz to pass Resolution Number 17-03, authorizing the submission of a Petition to the Pennsylvania Liquor Control Board to request that Butler Township establishments be exempt from enforcement of the state statute on amplified music, and be permitted to enforce its own regulations concerning noise levels throughout the Township. Seconded by Commis. Zurzolo. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Motion by Commis. Nedz authorizing the submission of a petition to the Liquor Control Board requesting approval to administer enforcement of amplified sound in Butler Township. Seconded by Commis. Zurzolo. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Manager Kirkwood presented the email from Heather Starcher stating her interest in being re-appointed to the Zoning Hearing Board.

Motion by Commis. Nedz to re-appoint Heather Starcher of 135 Bradmoor Lane, Butler PA to the Zoning Hearing Board for a three-year term to expire January 2020. Seconded by Commis. Wiest. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Chief Hays presented the letter from Sergeant Timothy Clark stating his intent to retire from the Police Department. His last day on duty will be January 26<sup>th</sup>. He has served twenty-seven years on the Butler Township Police Department.

Motion by Commis. Zurzolo to accept the retirement of Sergeant Timothy Clark from the Butler Township Police Department. Seconded by Commis. Nedz. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Chief Hays presented the request for himself and Lieutenant Pearson to attend the Quota Free Police Productivity System training on March 30, 2017 from 9:00 a.m. to 3:00 p.m. at the Ross Township Municipal Center. The cost is \$280.00.

Motion by Commis. Zurzolo authorizing the attendance of Chief Hays and Lieutenant Pearson to the Quota Free Police Productivity System training on March 30, 2017 from 9:00 a.m. to 3:00 p.m. at the Ross Township Municipal Center at a cost of \$280.00, plus reimbursement for the cost of meals. Seconded by Commis. Nedz. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Manager Kirkwood opened the 2017 Fuel Vendor Bids. Four bids were received.

<b>Vendor Name</b>	<b>Unleaded Plus Gasoline</b>	<b>#2 Diesel Fuel</b>
<i>Purvis Brothers Inc.</i>	Yes	Yes
<i>Reed Oil Company</i>	Yes	Yes
<i>Glassmere Fuel Service</i>	Yes	Yes
<i>Bradigans, Inc.</i>	Yes	Yes

Manager Kirkwood explained that when the township is in need of fuel they will call each of the vendors on the list to get a price. The township will then purchase from the lowest priced vendor for that delivery.

Motion by Commis. Wiest to accept the 2017 Fuel Vendors List as presented. Seconded by Commis. Zurzolo. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Manager Kirkwood presented the annual request to authorize Berkheimer Tax Administration to collect the Delinquent Per Capita Taxes for Butler Township.

Motion by Commis. Lokhaiser to authorize Berkheimer Tax Administration to collect the Delinquent Per Capita Taxes for Butler Township. Seconded by Commis. Nedz. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

Manager Kirkwood stated that with the retirement of Sergeant Clark, interviews will need to be scheduled for entry level patrolman. Chief Hays gave an overview of the recent changes to the police department. With the hiring of a replacement for Sergeant Clark the department will be back to its full complement of officers. The department will be down two sergeants with the retirement of Sergeant Clark. A discussion followed. The date for the interviews was set for February 2, 2017, commencing at 6:00 p.m.

Manager Kirkwood stated that labor negotiations have concluded with the road department ratifying the contract. It is a five year contract. The board must take similar action to ratify the contract.

Motion by Commis. Lokhaiser to ratify the Road Department Contract. Seconded by Commis. Nedz. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: No. Motion carried.

Manager Kirkwood reviewed the bills report and the following totals were noted: General Fund - \$179,498.51; Highway Aid Fund - \$31,429.08; General Fund (added after December Bills Report) - \$97,829.90; Stormwater Capital Fund (added after December Bills Report) - \$38,711.84; Payroll Fund (prior month) - \$379,476.52.

Motion by Commis. Lokhaiser to pay the bills as per the bills report, seconded by Commis. Nedz. The vote was: Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; Zarnick: Yes. Motion carried.

There was no correspondence.

*Commis. Zarnick asked for public comment on any item of concern. There was none.*

*Questions were taken from the media.*

*Mark Krenitsky, 139 Winterwood Drive, commented on the issue of Property Taxes when you transfer property.*

*Motion was made by Commis. Wiest to adjourn the meeting at 7:26 p.m. Seconded by Commis. Nedz and carried unanimously.*

*Theresa Guster*