

**MINUTES OF THE  
REGULAR MEETING HELD  
January 5, 2015**

The regular meeting of the Butler Township Board of Commissioners was held on January 5, 2015 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Joe Hasychak, Vice-Pres. Dave Zarnick, Commis. Sam Zurzolo and Commis. Charles M. Nedz. Commis. Joe Wiest was absent. Pres. Hasychak called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Also present were Manager Ed Kirkwood, Solicitor Rebecca Black and Superintendent of Public Works Tom Knights.

Commis. Hasychak asked if there were any corrections or additions to the minutes of the December 15, 2014 meeting, there being none the minutes will stand as presented.

Commis. Hasychak noted receipt of the monthly reports for the Treasurer, Police and Road Departments.

Commis. Zurzolo reported that there will be a Citizens Police Academy held starting January 20<sup>th</sup> and running seven consecutive weeks on Tuesday evenings from 6:30 to 8:30 PM. Applications can be picked up at the Police Department and the Administration Office during normal business hours. The deadline for applications is January 9<sup>th</sup>.

Commis. Zurzolo stated his disappointment in the site selection for the new VA Center.

Commis. Zarnick stated his disappointment in the site selection for the new VA Center. He asked the board to authorize the manager to draft a letter to the VA, Congressman Kelly and the two senators as to why the site was changed.

Commis. Zarnick reported that there have been numerous complaints on street light issues not being handled in a timely manner. He asked the manager to draft a letter to West Penn Power to find out the issues for not having the lights repaired in a timely manner.

Commis. Zarnick stated that there is a shoplifting problem in the township, and he asked the solicitor whether an additional fee can be attached to the current fines that the individuals are receiving so that the township can start recouping some of the costs associated with having our police department address these issues. Solicitor Black stated that they will look into any options.

Commis. Hasychak stated his disappointment in the site selection for the new VA Center.

Commis. Hasychak reported that contract negotiations for the Road Department and the Police Clerks are continuing.

Manager Kirkwood reported that the website is in the process of transitioning from the old website to the new website. The website will be down until the process is completed. The e-mail service may also be down during this time.

Manager Kirkwood reported that we received the final grant allocation from the Department of Conservation and Natural Resources in regards to the grant for the Master Park Plan.

Manager Kirkwood reported that the Underground Storage Tank Indemnification Fund has accepted one hundred percent responsibility for the remediation of the ground and water contamination associated with the gasoline tanks at the Road Department Building. This will include the removal and proper disposal of the contaminated soil that is on site and will also cover all of the costs associated with the site characterization report, lab fees associated with ground water sampling, the installation of additional monitoring wells, reimbursement back to the township for the additional costs associated with the excavation, additional aggregate, additional concrete and additional labor associated with the removal of the contaminated soil. It will also cover one hundred percent of the costs associated with the removal and proper disposal and treatment of 3,900 gallons of contaminated ground water in the excavation pit.

Manager Kirkwood reported that the new fueling system is on line. The Road Department has been using the pumps. Additional departments will be transitioned in one at a time so that any issues that arise can be dealt with immediately.

Public Works Superintendent Knights reported that the department is geared up for winter operations.

Commis. Hasychak asked for public comment on agenda items.

Mark Krenitski, 139 Winterwood Drive, commented on the Butler Area School District proposed consolidation plan.

Manager Kirkwood presented the annual resolution that directs the manager and/or the township secretary how to invest surplus funds for the benefit of the taxpayers.

Motion by Commis. Hasychak to pass Resolution 15-01, to authorize the manager and/or the township secretary to invest the surplus funds in any account, seconded by Commis. Nedz and carried unanimously.

Motion by Commis. Nedz to authorize the disposal of meeting tapes prior to January 1, 2013, seconded by Commis. Zarnick and carried unanimously.

Manager Kirkwood read the proposed policy establishing the procedure for appointment or re-appointment to township boards and commissions. A discussion followed.

*Motion by Commis. Zarnick to approve Policy No. 1-2015, establishing the procedure for appointment or re-appointment to township boards and commissions requiring individuals interested in serving on a board or commission within the township submit their interest in writing to the township manager, seconded by Commis. Nedz and carried unanimously.*

*Motion by Commis. Zarnick to authorize the attendance of any commissioner, the chief of police and the manager to the PELRAS training, seconded by Commis. Nedz and carried unanimously.*

*Motion by Commis. Zarnick to authorize placing an advertisement in the Pennsylvania State Association of Township Commissioners (PSATC) booklet at a cost of \$250.00, seconded by Commis. Nedz and carried unanimously.*

*Motion by Commis. Zarnick to authorize the attendance of the township commissioners and the manager to the PSATC Conference, seconded by Commis. Nedz and carried unanimously.*

*Motion by Commis. Zarnick to authorize the attendance of the manager to the Association of Pennsylvania Municipal Management Conference, seconded by Commis. Nedz and carried unanimously.*

*Manager Kirkwood presented the Butler County Bureau of Elections Ballot Certification for the May 2015 Primary which fulfills the state law requiring the acknowledgement of the sitting Board of Commissioners that they are aware of the positions that will be up for election. There will be three Board of Commissioner's seats up for election in May.*

*Motion by Commis. Zarnick to acknowledge the Butler County Bureau of Elections Ballot Certification, seconded by Commis. Nedz and carried unanimously.*

*Manager Kirkwood read an e-mail by township resident, Nina Teff, regarding a township position statement regarding the Butler Area School District's Consolidation Plan.*

*Motion by Commis. Zarnick to authorize the manager to draft a letter to the Butler Area School District requesting due consideration to keep Meridian Elementary School open, seconded by Commis. Zurzolo. A discussion followed. The motion carried unanimously.*

*There was no correspondence.*

*Commis. Hasychak asked for public comment by township residents and taxpayers on any item of concern.*

*Mark Krenitsky, 139 Winterwood Drive, requested that the township extend the burning season. He asked if the Krendale Golf Course is considered agricultural for burning purposes. It was stated that the golf course is zoned R-2 so agricultural burning is not permitted. He commented on the Demolition Permits and asked if the*

township would laminate them for a fee. He asked about the possibility of decreasing the amount of meetings held every month. Commis. Hasychak commented on the rationale for the current meeting schedule. He asked if the township could go with an above ground fuel storage system. Manager Kirkwood stated that due to the regulations required for the above ground system, the township could not do an above ground system.

Questions were taken from the media.

Motion by Commis. Hasychak to adjourn the meeting to executive Session on personnel matters at 7:16 p.m., seconded by Commis. Nedz and carried unanimously. The board will not reconvene.

Theresa Giesler