

**MINUTES OF THE  
REGULAR MEETING HELD  
January 4, 2016**

The regular meeting of the Butler Township Board of Commissioners was held on January 4, 2016 at 6:30 p.m. at the Butler Township Municipal Building, 290 S. Duffy Road, Butler, PA 16001. The following Commissioners were present: Pres. Joe Hasychak, Vice-Pres. Dave Zarnick, Commis. Joe Wiest, Commis. Sam Zurzolo and Commis. Charles M. Nedz. Pres. Hasychak called the meeting to order followed by a moment of silence and the pledge of allegiance to the flag.

Also present were Manager Ed Kirkwood, Solicitor Rebecca Black, and Engineer Mike Ogen.

Pres. Hasychak asked if there were any corrections or additions to the minutes of the December 21, 2015 meeting, there being none the minutes will stand as presented.

Commis. Hasychak thanked his fellow Commissioners for their support. He stated he has served with many Commissioners over the years of his tenure as an elected official. Commissioner Hasychak related how he became an elected official. Commis. Hasychak said that making decisions were difficult at times, however, his decision was always based on what was in the best interest of the township residents.

Commis. Zurzolo read a statement regarding the recent change to solid waste collection costs. He also stated that since we have a new Board, he will be making a motion to set the percentile of fund distribution to the fire companies for the next two years.

Pres. Hasychak asked for public comment on agenda items, there was none.

Motion by Commis. Hasychak to appoint Manager Kirkwood as the acting Chairman. Seconded by Commis. Nedz. The vote was: Nedz: Yes; Zurzolo: Yes; Zarnick: Yes and Hasychak: Yes. Motion Carried.

Acting Chairman Kirkwood introduced the Honorable Thomas Doerr, President Judge to administer the Oaths of Office.

Judge Doerr administered the Oaths of Office for Butler Township Commissioners Dave Zarnick, Joseph A. Wiest and James Lokhaiser, Jr.

Judge Doerr administered the Oaths of Office for Butler Township Volunteer Fire District Officers.

Manager Kirkwood thanked Judge Doerr for taking the time to administer the oaths of office to the elected officials as well as the Fire Department Officers.

Judge Doerr thanked the township for their involvement in coordinating community service activities with the department of community corrections, which is adult and juvenile probation. He thanked the road department for the quality of the

road maintenance in the township and the quick response times of the township police department. He appreciates their service to the community.

Acting Chairman Kirkwood asked for nominations for the position of Board President.

Motion by Commis. Zurzolo to nominate Dave Zarnick as President of the Board, second by Commis. Nedz.

Motion by Commis. Wiest to close nominations for President of the Board, second by Commis. Nedz. The vote was Nedz: Yes; Zurzolo: Yes; Wiest: Yes; Lokhaiser: Yes. Motion to nominate Commis. Dave Zarnick as President of the Board carried unanimously.

Manager Kirkwood turned the meeting over to the new president. Joe Hasychak turned the gavel over to Commis. Zarnick.

Motion by Commis. Nedz to nominate Sam Zurzolo as Vice-President of the Board. Second by Commis. Wiest.

Motion by Commis. Zarnick to close nominations for vice-president of the board. The vote was Nedz: Yes; Wiest: Yes; Zarnick: Yes; Lokhaiser: Yes. Motion to nominate Sam Zurzolo as Vice-President of the board pass unanimously.

Commis. Zarnick recommended the following voting order: James Lokhaiser, Jr., Charles M. Nedz, Joseph Wiest, Sam Zurzolo, and David Zarnick.

Commis. Zarnick recommended the following departmental assignments:

Lokhaiser Fire Commission, Library Liaison, Preston Advisory Board

Nedz Zoning/Code Enforcement, Multi-Municipal Plan, Contract Negotiations

Wiest Road Department, Storm Water Management

Zurzolo Police Department, Recycling Department, Sewer Authority Liaison

Zarnick Administration, Finance, Contract Negotiation, Building & Grounds, Fire Commission Alternate, Transit Authority Liaison

Motion by Commis. Zarnick to appoint Edward Kirkwood as Township Manager. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to appoint Theresa Giesler as Township Secretary. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Motion by Commis. Zarnick to appoint Marsha A. Love as Township Treasurer. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

*Motion by Commis. Zarnick to appoint Lutz and Pawk as Township Solicitor. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Dan Deiseroth of Gateway Engineers as the Township Engineer. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Palumbo, Campbell, Durrant, Beatty, Miller and Palumbo as Special Counsel. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Bill Braun of Senate Engineering as Alternate Engineer. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Gerald S. Patterson, Jr. as Vacancy Board Member. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Norm George of Professional Code Services as Sewage Enforcement Officer. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Zarnick to appoint Professional Code Services as the Alternate Sewage Enforcement Officer. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Motion by Commis. Wiest to appoint Professional Code Services as Third Party Code Inspector and Plan Reviewer. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Manager Kirkwood presented Resolution 16-01, Designation of Depositories.*

*Motion by Commis. Zarnick to pass Resolution No. 16-01, Designation of Depositories, as presented. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

*Manager Kirkwood presented Resolution 16-02, Authorized Check Signers.*

*Motion by Commis. Wiest to pass Resolution No. 16-02, Authorized Check Signers, with the treasurer, township secretary, board president and board vice-president as authorized check signers. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.*

Manager Kirkwood presented Resolution 16-03, Investment of Surplus Funds.

Motion by Commis. Zarnick to pass Resolution No. 16-03, Investment of Surplus Funds, as presented. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented Resolution 16-04, concerning comments at public meetings.

Motion by Commis. Nedz to pass Resolution No. 16-04, Comments at Public Meetings, as presented. Second by Commis. Wiest. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the request for any township commissioner, township manager and/or police chief to attend the Public Employees Labor Relations Advisory Service (PELRAS) Conference held the third week of March at Penn State.

Motion by Commis. Zarnick to authorize any township commissioner, township manager and/or chief of police to attend the Public Employees Labor Relations Advisory Service (PELRAS) Conference. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the request to authorize placing an advertisement in the Pennsylvania State Association of Township Managers (PSATC) Yearbook at a cost of \$250.00 for a full page advertisement.

Motion by Commis Zarnick to authorize placing an advertisement in the Pennsylvania State Association of Township Managers (PSATC) Yearbook at a cost of \$250.00. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the request for any township commissioner and/or the township manager to attend the Pennsylvania State Association of Township Commissioners Conference held in June. Commissioners Zarnick and Hasychak are officers for this organization.

Motion by Commis. Zarnick to authorize any township commissioner and/or the township manager to attend the PSATC Conference. Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the request for him to attend the annual Association of Pennsylvania Municipal Managers Conference and training seminar (APMM) held in May.

Motion by Commis. Zarnick to authorize the attendance of Manager Kirkwood to the annual Association of Pennsylvania Municipal Managers Conference and training seminar (APMM). Second by Commis. Nedz. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

Manager Kirkwood presented the request to have the assistant township manager position as the appointed alternate to the Butler County Tax Collection Committee.

Motion by Commis. Nedz to appoint the Assistant Township Manager as the alternate to the Butler County Tax Collection Committee. Second by Commis. Wiest. The vote was Lokhaiser: Yes; Nedz: Yes; Wiest: Yes; Zurzolo: Yes; and Zarnick: Yes. Motion carried.

There was no correspondence.

Motion by Commis. Zurzolo to extend the distribution of funds to the volunteer fire departments as it currently stands for the next two years. A discussion followed as to how and when the distributions are made. The process involved in releasing the funds was discussed. It was recommended that this item be placed on the February agenda. Commis. Zurzolo rescinded his motion.

Commis. Zarnick asked for public comment on this none agenda item.

Ken Lawrence, 147 Jan Drive, commented that with the sale of the Greenwood Village property and equipment, he asked the board to reconsider the current distribution amounts.

Commis. Zarnick asked for public comment on any item of concern. There was none.

There were no questions from the media.

Motion by Commis. Wiest to adjourn the meeting at 7:29 p.m., second by Commis. Nedz and carried unanimously.

Theresa Giesler