

# Butler Township Fire Commission

## July 20, 2016

The Butler Township Fire Commission held a meeting on Wednesday, July 20, 2016 at 6:30 p.m. at the Butler Township Municipal Building, 290 South Duffy Road, Butler, PA 16001.

The following members were in attendance: Primary Member Joe LaDue from Station No. 3; Primary Member Ron Kastelic from Station No. 6; Primary Member Karl Kobil from Station #7; Commissioner James Lokhaiser, Jr; Fire Marshal Larry Christy, Manager Ed Kirkwood, Assistant Manager Cheryl McNeill and Commissioner Dave Zarnick. Citizen Member Bill O'Brien was absent.

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There was a moment of silence, followed by the Pledge to the Flag.

Motion by Joe LaDue to approve the minutes of the April 20, 2016 meeting, seconded by Karl Kobil. Alan Paul, Station No. 6, had an objection to the minutes of the April 20<sup>th</sup> meeting in reference to the purchase request made by Station No. 6 of the Hurst Tool. A discussion followed. The interpretation of Section IV, Purchasing Guidelines, Subsection A of *The Red Book*, was discussed. It was determined that the minutes accurately recorded the proceedings.

The vote was Station 3: Yes; Station 6: Yes; Station 7: Yes; Lokhaiser: Yes. Motion carried.

There was no public comment on agenda items.

### Purchases

Dave Bestwick, Station No. 3, presented their purchase request to have two roof top air conditioning units replaced for their Social Hall. He stated that during their quarterly check up on their HVAC units it was brought to their attention that they were about to lose two of their roof top air conditioning units. They received two bids.

McDonald Plumbing/HVAC, Inc. quoted \$12,254.00 to install two new or refurbished new units.

Snyder Heating and Air Conditioning quoted \$8,550.00 to install two new three ton units, plus reconnect all existing duct work, install one additional supply and return air ductwork on each unit, reconnect all existing electric and guarantee all roof openings to be repaired and water proofed.

He stated that they would prefer to go with Snyder Heating and Air Conditioning since they do the quarterly maintenance at both stations. He requested approval to move forward with Snyder Heating and Air Conditioning at a cost of \$8,550.00. He requested an amount of \$8,750.00 so that air purifying systems can be installed on both units. He stated that the

purchase was approved by the fire department Board of Directors and the membership body at their recent meeting. A discussion followed.

Motion by Karl Kobil to approve the purchase of the two air conditioning units from Snyder Heating and Air Conditioning at a cost of \$8,750.00. Seconded by Ron Kastelic. The vote was Station 3: Yes; Station 6: Yes; Station 7: Yes; Lokhaiser: Yes. Motion carried.

There was no purchase request from Station No. 6.

There was no purchase request from Station No. 7.

### New Business

A discussion was held on *The Red Book* infraction by Mercer Road. Manager Kirkwood recommended that we receive a legal opinion from the Township Solicitor in regards to the language in *The Red Book* concerning purchases before a decision is made. It was determined that \$9,543.73 was spent on the purchase in question. Grant money received from the American Legion was used towards the purchase. Station No. 3 questioned as to the amount of the grant and what items were purchased using the grant money. Ron Kastelic, Station No. 6 representative, stated that \$4,000.00 was received in grant money to be used towards the purchase of the item. Station No. 3 stated that if this information is correct then an infraction has occurred because the \$5,000.00 purchase threshold has been met. Manager Kirkwood will contact the American Legion to confirm the amount of the grant. If the grant amount is confirmed at \$4,000.00 then the solicitor will not need to be involved concerning the language of *The Red Book* because an infraction will have occurred regardless of the interpretation.

Motion by Joe LaDue to move forward with the penalty phase of *The Red Book* purchasing infraction by Mercer Road upon confirmation of a grant amount of \$4,000.00 by the American Legion. Seconded by Karl Kobil. A discussion followed concerning the timeliness of the vote. The vote was Station 3: Yes; Station 6: No; Station 7: Yes; Lokhaiser: No. Motion failed. The issue will carry over to the October 19, 2016 meeting.

### Old Business

Fire Marshal Christy presented the 2016 Revision to *The Red Book* for approval as submitted.

Motion by Ron Kastelic to approve the *Fire Commission Red Book* with the 2016 Revisions as presented. Seconded by Joe LaDue. The vote was Station 3: Yes; Station 6: Yes; Station 7: Yes; Lokhaiser: Yes. Motion carried.

Fire Marshal Christy asked for questions or comments from any visitors. There was none.

Commis. Lokhaiser commended the Fire Departments for their participation in the funeral held for the Evans City police officer.

Manager Kirkwood commended the fire departments on their response to the structure fire Wednesday morning.

Fire Marshal Christy stated that he has smoke detectors for each department, obtained with a \$5,000.00 grant.

Motion by Joe LaDue and seconded by Karl Kobil, to adjourn the Fire Commission meeting at 6:57 p.m.