

Butler Township
Equal Employment Opportunity Employer
Employment Application

Butler Township recognizes and embraces the concept of equal employment opportunity. It is Butler Township's policy to recruit and hire all persons without regard to race, color, religion, sex, national origin, marital status, age, or non-job related physical or mental handicap or disability.

Completion of this application does not guarantee any applicant an interview or employment.

Personal Data

Name _____ Social Security # _____ Phone # _____

Address _____ How Long? _____

Have you ever worked for Butler Township? _____ When? _____ Where? _____

Reason for Leaving? _____ Referred by _____

Job Interest

_____ Full Time _____ Part Time _____ Other

Position Desired _____ Date Available _____

Salary Desired _____ Are you willing to work night shift? _____

Are you willing to work Saturdays and Sundays? _____

Do you have a valid PA Drivers License? _____ CDL? _____ Class _____ If so, enter number _____

Have you ever been convicted of a crime other than traffic violations? _____

Education

Name & Address

Years Attended

Course/Degree

High School _____

College _____

Trade/Business _____

Other _____

Are you a Veteran? _____ Dates of Duty _____ to _____ Rank _____ Date of Discharge _____

Other Education, Training, Skills _____

Machines you can operate (Office & Factory) _____

Employment Experience

Please list your most recent job first, account for all time including unemployment. Use additional sheet, if necessary.

Dates	Employer Name/ Address	Job Title Department Name of Supervisor	Describe Major Duties	Wages	Reason For Leaving
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References

Give the names of three (3) persons. Exclude relatives or former employers.

Name	Business	Address	Phone Number
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In Case of Emergency Notify

Name	Address	Relationship	Phone Number
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Applicant's Certification and Agreement

I certify that all of the statements made in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that if employed, falsified statements on this application shall be considered cause for dismissal.

Applicant Signature

Date

This Space For Personnel Department Use Only

Interviewed by: _____ Date _____

Position _____ Department _____

Date Hired _____ Start Date _____ Wage _____ Per _____

Reason For Non-Placement _____

Remarks _____